

ETWALL PARISH COUNCIL

**Minutes of the Etwall Parish Council Meeting  
Held on Monday 3<sup>rd</sup> September 2018**

Present: Cllr D Neal  
Cllr I Bennett  
Cllr N Ireland  
Cllr A Kirke  
Cllr D McDonald  
Cllr B Payton  
Cllr D Smith  
Cllr A Whitehouse

In attendance: District Councillor Brown, County Councillor Ford and one member of the public.

Cllr Payton reported on the sad death of Alan Crossley a previous member of the Parish Council. Condolences were sent to his family.

- 18/9/4106 **Apologies for Absence** – Cllrs A Muller, D Muller and P Sanders
- 18/9/4107 **Declaration of Interests** – All members of Etwall Parish Council attending this meeting, being automatically Trustees of the Frank Wickham Hall Charity and King George V Playing Field Charities declared an interest.
- 18/9/4108 **Public Speaking**  
Cllr Ford reported that DCC were working towards installing double yellow lines on part of Willington Road to reduce congestion. Some dropped kerbs have been installed with further work to be carried out in the next financial year. Cllr Ford also reported that DCC were having to find £70m of savings so cuts in adult and children's care could be expected. Proposals for an East Midlands Alliance with other local authorities in order to attract funding to compete with the Northern Powerhouse and the West Midlands were expected to be published next week. Cllr Brown was asked about recycling and it was confirmed that this would be explained at the next Area Forum meeting.  
Cllr Ford agreed to report the broken fence on Hilton Road near to the cycle track.
- 18/9/4109 **Minutes of the meeting held on 2<sup>nd</sup> July 2018** - These minutes were approved and signed by the Chair.
- 18/9/4110 **Actions from the Previous Meeting** –
- 18/7/4091- Letter of objection to the handover of the library to the community sent to DCC.
  - 18/7/4102(d) - Branches on KGV removed by the SDDC Clean Team
  - 18/7/4102(e) - Matting on the hardstanding area on KGV repaired.
- 18/9/4111 **Minutes of Youth Recreation and Allotments Committee and Frank Wickham Hall Committee held on 16<sup>th</sup> July** – The minutes of both of these meetings were approved and signed by their Chairs.
- 18/9/4112 **Chairman's Announcements** – None
- 18/9/4113 **Items dealt with under Delegated Powers** –
- Parish Council
- Two pairs of shears purchased for groundsmen (two different types)
  - Planning application for container for Scouts incurred a charge of £117.00.
  - Post hit by a car reset on Church Hill.
  - Manhole cover reset on KGV near the library.
- Frank Wickham Hall
- New vacuum cleaner purchased at a cost of £221.70

- Two sets of steps purchased – one light set to replace existing heavy wooden ones and one small set for reaching the winders for windows.
- Repairs to ladies toilets.

Approval was given for these actions.

18/9/4114 **Derbyshire Association of Local Councils** – Circulars 10/2018 and 11/2018 had been circulated to members.

18/9/4115 **Future of the Public Toilets on Egginton Road** – The Chair summarised the situation since the previous meeting. In view of an incident during the summer, the lack of handwashing facilities and the groundsman no longer wishing to undertake the opening and closing of the toilets, IT WAS DECIDED to close the ladies and gents toilets (with the disabled to remain open for the foreseeable future) and to ask SDDC to discuss their long term future including ways of providing a public toilet in the village.

18/9/4116 **Planting of Trees in Village** – The planting of an orchard had received a lot of support, particularly on Facebook. Suggestions for sites included Chestnut Grove Children’s Play Area and a corner of the John Port School site nearest Hilton. This was to be discussed further at a later meeting.

18/9/4117 **106 Monies Update** – Cllr Neal reported that due to the recent turnover of staff at South Derbyshire District Council, there had been problems in confirming that the Parish Council’s planned projects had been earmarked for 106 monies. The contract to replace the fire doors and floor in the Frank Wickham Hall had been placed but unfortunately it had not been possible to manufacture the doors in time to fit them in the summer holidays. The work was now being scheduled for the October half term. It was reported that work had been done to the heating system during the summer. A proposal for 106 monies on King George V Playing Field was to be drawn up.

18/9/4118 **Youth Recreation and Allotments Committee**

- (a) Cllr McDonald reported that the planning application for the container had not received any objections and it was hoped that approval would be granted shortly. The container had been ordered and would be arriving in the next three weeks. The Scouts were to be prompted to carry out the works to remove the fence etc to allow the container to be installed.
- (b) Cllr McDonald also reported on the fund-raising efforts of an Etwall resident and her team towards purchasing new play equipment. So far the village hunt had raised £125.00 and the raffle £460 although it was hoped that these would increase with sales at the Food and Drink Festival. Approval was given for a tent on King George V Playing Field for security purposes as some of the exhibits were to be set up the evening before.

18/9/4119 **Report from the Planning Environment and Highways Committee**

(a) Update on previous planning applications – The following applications had been determined by SDDC:-

- The erection of a 3m high acoustic fence to the north boundary at Oakdene House, Burnaston Lane, Etwall – Granted
- The erection of an extension at 9 Pine Close – Granted
- The felling and pruning of trees at 16 The Gables, Church Hill – Granted
- The erection of an extension at The Limes, 86 Main Street – Granted
- The erection of rear extensions at 87 Springfield Road - Granted
- The pruning of four trees on land to the north of 72 Main Street – Granted

(b) Planning applications already considered - None

(c) Planning applications requiring consideration –

- The erection of a conservatory at 3 Mansfields Croft – No objections
- The extension and alterations including the widening of the drive at Hayes Croft, Willington Road – No objections
- The erection of extensions and alteration to 39 Egginton Road – No objections
- The erection of extensions at 7 Egginton Road – No objections
- Extension and alterations to 46 Egginton Road – Object – Imposing extension and not in keeping with the street scene.
- The erection of extensions at 16 Chestnut Grove – No objections
- The erection of a garage at 107 Springfield Road – No objections
- The erection of extensions at 10 Lawn Avenue – No objections

The application for a dwelling to the rear of 5 Windmill Road to be discussed at Planning Environment and Highways Committee.

- (d) Lighting of Christmas Tree – Cllr McDonald reported that a decision on whether the lights could be connected to the floodlights outside the church was to be made on 10<sup>th</sup> September by the church authority.
- (e) Highway Issues – Cllr Payton had circulated an email updating members. A decision on how to progress the outstanding issues to be discussed at the PEH Committee meeting.
- (f) Litter Bin – Egginton Road – There were still problems with the bin overflowing and the SDDC survey of litter bins had not yet been received.
- (g) Armistice Silhouettes and Poppies – The Parish Council had been successful in obtaining a grant for four silhouettes and IT WAS DECIDED that these should be placed around the cenotaph nearer to Armistice Day. With support from local businesses, especially Bloor Homes an additional 72 poppies had been ordered. DCC had been asked to be informed of the lamp posts being used to display poppies so this was to be referred to the PEH Committee. Investigations to be made into producing a banner to be attached to the church wall between the seats and whether the poppy symbol could be used.

18/9/4120

#### **Finance**

- (a) Items of expenditure:-
  - (i) IT WAS DECIDED approve quotations for the resurfacing of Ivan Way, four signs giving parking details together with road marking (if required) at a total cost £17,993 subject to confirmation that 106 monies were available.
  - (ii) IT WAS DECIDED to give a donation of £200 to Community Transport for new computer equipment.
  - (iii) IT WAS DECIDED to purchase a new litter bin to replace an existing dog bin on King George V Playing Field at a cost of £178.00.
  - (iv) IT WAS DECIDED to replace the bollards around the hardstanding area but that a gate to be installed for better access onto the playing field. A quotation to be sought.
  - (v) IT WAS DECIDED to renew the Parish Council's insurance at a cost of £1326.52.
- (b) Accounts for payment totalling £12926.12 from the parish council's account were approved and accounts totalling £3043.22 from the Frank Wickham Hall Charity's account were also approved.
- (c) Income of £1812.00 was received by the Parish Council since the previous meeting and £3663.25 by the Frank Wickham Hall Charity.
- (d) Spend against the main budget headings were reported and so was the bank reconciliation for the end of August.

- 18/9/4121 **Frank Wickham Hall –**  
Cllr Bennett reported that the heating header tank had been replaced to stop leaks but it appeared to still be leaking. The plumber to be asked to repair this. The outside lights had also been repaired.
- 18/9/4122 **Clerk’s Report**  
(a) Report from Employees – The Clerk reported that branches had been dumped on Chestnut Grove Children’s Play Area by a local resident which hindered mowing. Despite a letter, these had not been moved so SDDC’s Neighbourhood Warden to be informed.  
(b) Correspondence – See attached.
- 18/9/4123 **Website and Facebook –** Cllr Ireland reported that page hits and downloads were down on the previous month. Cllr Smith reported that the planting of trees had received the most comments on Facebook and that there had been an increase in the number of people following the Parish Council.
- 18/9/4124 **Any Other Business**  
Cllr Bennett reported that the gate at the end of Sutton Lane had been repaired but DCC denied ownership as the lock was not one of theirs.
- 18/9/4125 **Dates of Committee Meetings –** Monday 17<sup>th</sup> September – Planning Environment and Highways Committee at 7.00 pm followed by the Youth Recreation and Allotments Committee at approx. 8.00 pm.
- 18/9/4126 **Date of Next Meeting –** Monday 1<sup>st</sup> October 2018 at 7.30 pm in the Frank Wickham Hall.

Signed .....

Date .....

**ETWALL PARISH COUNCIL**  
**3<sup>rd</sup> September 2018**

**Minute No. 18/8/4122**

1	Correspondence Requiring Action		Action
1.1	SDDC	Planning permission – storage container	Actioned under delegated powers
1.2	Alan Brown	Quotation for resurfacing Ivan Way	See minutes
1.3	Clearway	Quotation for road marking	See minutes
1.4	Gilvar Lining Ltd	As above	See minutes
1.5	AJL Roadmarking Ltd	As above	See minutes
1.6	Community Transport	Request for a donation	See minutes
1.7	Mark Williamson	Quotation for replacement bollards – KGV	See minutes
1.8	Came & Co	Insurance renewal	See minutes
1.9	SDDC	Active Awards Nominations	Noted
1.10	SDDC	Play Facility Audit	Clerk replied
1.11	DCC	Ownership of bus shelters	Clerk replied
1.12	DCC	Attaching poppies to lamp posts	See minutes
1.13	Resident	Watering to bowling green	Reply from Bowls Club attached
1.14	Highways England	A38 Derby Junctions Scheme – Launch Event	Chair to attend

2	Correspondence for Information		
2.1	SDDC	106 monies	See minutes
2.2	Armed Forces Covenant Trust	Confirmation of grant for silhouettes	See minutes
2.3	Resident	Highway issues	See minutes
2.4	DCC	Highway issues	See minutes
2.5	Personnel Advice & Solutions	Personnel implications on closure of public toilets	See minutes
2.6	Spencer Academies Trust	Operation of Etwall Library	Noted
2.7	DCC	As above	Noted
2.8	Zurich	Play equipment report	Noted
2.9	SDDC	Planning application – 3 Laburnum Way	Noted
2.10	DCC	Notification of report of concrete hanging from bridge	Noted
2.11	SDDC	Work to Garden of Remembrance	Noted
2.12	Resident	Litter and request for additional litter bin on KGV	See minutes
2.13	Unity Trust Bank	Confirmation of update of bank mandate	Noted
2.14	Unity Trust Bank	New charges (not applicable to EPC)	Noted
2.15	DCC	Grants available	Noted
2.16	DALC	Demential Friendly Workshop	Noted
2.17	DVLA	Confirmation of change of ownership of mower	Noted
2.18	Scottish Power	Renewal of electricity contract for Sandypits	Noted
2.19	RBS	Changes to terms and conditions	Noted
2.20	Mr Wale	Problems with punctures in new mower tyres	Noted

<b>ETWALL PARISH COUNCIL - 2nd September 2018</b>				
<u>Bank Reconciliations - July/August September 2018</u>				
Opening Balance				£70,977.42
Add Total Receipts				£21,929.50
Less Total Payments				£18,482.30
			TOTAL	£74,424.62
Represented by:				
Unity Trust Account		74,424.62		
Petty Cash		100		
			TOTAL	£74,524.62
<b>Closing balance 30th June 2018</b>				<b>£74,524.62</b>
Less cheques to clear				£4,913.80
Plus receipts not cleared				£0.00
<b>Closing balance 16th July 2018</b>				<b>£69,610.82</b>
Opening Balance				£74,424.62
Add Total Receipts				£1,812.00
Less Total Payments				£4,620.61
			TOTAL	£71,616.01
Represented by:				
Unity Trust Account		71,616.01		
Petty Cash		100		
			TOTAL	£71,716.01
<b>Closing balance 31st July 2018</b>				<b>£71,716.01</b>
Less cheques to clear				£4,481.83
Plus receipts not cleared				£0.00
<b>Closing balance 6th August 2018</b>				<b>£67,234.18</b>

Opening Balance				£71,716.01
Add Total Receipts				£0.00
Less Total Payments				£9,315.13
			TOTAL	£62,400.88
Represented by:				
Unity Trust Account		62,300.88		
Petty Cash		100		
			TOTAL	£62,400.88
<b>Closing balance 30th Aug 2018</b>				<b>£62,400.88</b>
Less cheques to clear				£990.28
Plus receipts not cleared				£0.00
<b>Closing balance 6th Sept 2018</b>				<b>£61,410.60</b>

ETWALL PARISH COUNCIL												
ACCOUNTS 2018/19 - 3rd September 2018												
PAYMENTS+A4:M33												
<b>Invoice</b>	<b>Cheq</b>											
<b>Date</b>	<b>No</b>	<b>Payee</b>	<b>Description</b>	<b>Gross</b>	<b>VAT</b>	<b>Admin</b>	<b>Wages</b>	<b>Agency</b>	<b>S137</b>	<b>PEH</b>	<b>YRA</b>	<b>TEN</b>
<b>Items already paid but requiring approval</b>												
07/07/2018	DD	befuelcards	Petrol	38.45	6.41					32.04		
13/07/2018	DD	NEST	Pension	194.56			194.56					
17/07/2018	BT	Staff	Salaries	3352.08			3352.08					
18/07/2018	BT	Clerk	Planning application	117.00							117.00	
01/08/2018	BT	HMRC	Tax & NI	845.77			845.77					
14/08/2018	BT	Staff	Salaries	3233.36			3233.36					
14/08/2018	BT	HMRC	Tax & NI	697.67			697.67					
15/08/2018	BT	DCC	Bus shelter installation	3627.06	604.51					3022.55		
<b>Items requiring approval</b>												
03/09/2018	BT	M Williamson	Reset manhole o/s library	85.00							85.00	
03/09/2018	BT	M Williamson	Rep post on Church Hill	55.00						55.00		
03/09/2018	BT	M Williamson	Relay matting on KGV	115.00							115.00	
03/09/2018	BT	M Williamson	Inst litter bin by bus shelte	105.00						105.00		
03/09/2018	BT	Clerk	Renew virus software	59.99		59.99						
03/09/2018	BT	Clerk	Expenses	56.87								
03/09/2018	BT	Clerk	Expenses - post & statio	41.51		41.51						
03/09/2018	BT	Clerk	Expenses - shears/seeds	65.95						65.95		
03/09/2018	BT	G Wale	Repairs to mower	20.00						20.00		
03/09/2018	BT	DALC	Training	45.00		45						
17/09/2018	DD	SSW	Water - Allotments	170.85							170.85	
			<b>TOTAL</b>	<b>12926.12</b>	<b>610.92</b>	<b>146.50</b>	<b>8323.44</b>	<b>0.00</b>	<b>0.00</b>	<b>3300.54</b>	<b>487.85</b>	<b>0.00</b>
			<b>CUMULATIVE</b>	<b>61213.48</b>	<b>5967.63</b>	<b>2746.57</b>	<b>21546.28</b>	<b>0.00</b>	<b>500.00</b>	<b>28012.82</b>	<b>2200.81</b>	<b>2200.81</b>
			<b>BUDGET</b>	<b>95455.00</b>	<b>0.00</b>	<b>7200.00</b>	<b>52850.00</b>	<b>2865.00</b>	<b>5800.00</b>	<b>9870.00</b>	<b>16680.00</b>	<b>190.00</b>



INCOME															
													Sup		
	<b>Paying</b>												<b>Grant/</b>	<b>VAT</b>	<b>Conc</b>
<b>Date</b>	<b>In No</b>	<b>From</b>	<b>Description</b>	<b>Total</b>	<b>Ad</b>	<b>Ag</b>	<b>Int</b>	<b>Ten</b>	<b>PEH</b>	<b>YRA</b>	<b>Wages</b>	<b>Precept</b>	<b>Reim</b>	<b>Expenses</b>	
06/07/2018	72	Bloor Homes	Donation - Poppies	100.00					100.00						
17/07/2018	73	Well Dressing	Donation - Xmas lights	1700.00					1700.00						
24/07/2018	BT	St Wystans	Donation - Poppies	6.00					6.00						
31/07/2018	BT	One Stop	Donation - Poppies	6.00					6.00						
			<b>TOTAL</b>	<b>1812.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>1812.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	
			<b>CUMULATIVE</b>	<b>49936.60</b>	<b>453.72</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>2762.80</b>	<b>86.82</b>	<b>0.00</b>	<b>45021.00</b>	<b>1074.85</b>	<b>0.00</b>	
			<b>BUDGET</b>	<b>82155.00</b>	<b>0.00</b>	<b>315.00</b>	<b>0.00</b>	<b>700.00</b>	<b>3060.00</b>	<b>1500.00</b>	<b>10900.00</b>	<b>44770.00</b>	<b>0.00</b>	<b>20910.00</b>	

