

ETWALL PARISH COUNCIL

**Minutes of the Etwall Parish Council Meeting  
Held on Monday 2<sup>nd</sup> September 2019**

Present: Cllr A Kirke  
Cllr N Ireland  
Cllr A Muller  
Cllr D Neal  
Cllr B Payton  
Cllr A Whitehouse

In attendance: District Cllrs Brown and D Muller, County Councillor Ford and three members of the public

19/9/4290 **Apologies for Absence** – Cllr Fryer and Cllr Smith were attending a DALC training course.

19/9/4291 **Declaration of Interests** – All members of Etwall Parish Council attending this meeting, being automatically Trustees of the Frank Wickham Hall Charity and King George V Playing Field Charities declared an interest.

19/9/4292 **Election of Chair** – Following the resignation of Cllr McDonald, Cllr Kirke was nominated, seconded and unanimously elected Chair. A letter of thanks to be sent to David McDonald for all of the work he has done during his time with the council.

19/9/4293 **Election of Vice-Chair** – This left a vacancy for a Vice-Chair and Cllr A Muller was nominated, seconded and unanimously elected Vice-Chair.

19/9/4294 **Public Speaking** – Cllr Whitehouse asked SDDC representatives if repairs could be carried out to the gate to the children's play area as a matter of urgency. They agreed to look into this matter.  
It was reported that speed checks were being carried out on the A516 and a review of the maintenance of the verges was also to be undertaken as different sections were being cut at different times.

SDDC were carrying out trials of wildflower meadows over the coming year. New machinery was also being purchased to maintain them. Once the trials had been evaluated decisions would be made on whether to extend the scheme.

It was mentioned that the gullies along the A516, outside the Spread Eagle PH and from Main Street to the Severn Wells needed to be unblocked and cleaned. The Clerk to report this to DCC.

19/9/4295 **Minutes of the meeting held on 1<sup>st</sup> July 2019** - These minutes were approved and signed by the Chair.

19/9/4296 **Co-option of New Members** – Steve Mann was proposed, seconded and unanimously co-opted to the parish council. He then joined the meeting.

19/9/4297 **Actions from the Previous Meeting** –

- 19/7/4280 - Letter not sent to Sport England asking if the football pitch could be made into a junior as they require details of why and what we intend to replace it with. This would need to be decided by YR&A Committee.
- 19/7/4281(a)(i) - New strimmer purchased
- 19/7/4281(a)(ii) - Donation given to Cardiac Risk in the Young
- 19/7/4283(ab)(i) - Email requesting improvements to the junction of Belfield Road/Egginton Road to improve visibility sent – no reply received to date.
- 19/7/4293(b)(ii) - Email sent to Pre-school regarding storage of equipment behind heater. To be made an agenda item for next FWH Committee meeting

19/9/4298

**Actions taken under Delegated Powers during Summer Recess** – The following actions taken during the summer recess were authorized by the Chair and Vice-Chair:-

- Alan Crosby employed as a temporary part-time grounds person working approx. 10 hrs per week.
- Order placed for the permanent connection of the Christmas tree lights at a cost of £758.75. Second quote was £895.00. Work to commence on 3<sup>rd</sup> September 2019.
- Renewal of anti-virus software for Clerk – cost £44.99

The following actions were undertaken using the financial powers of the Clerk to carry out matters of an urgent nature following the resignation of the Chair:-

- Cutting up and disposal of two very large branches that fell from a tree on KGV into a resident's garden on Pine Close on two separate occasions within the same week at a cost of £75.00. Approval was given for the SDDC Tree Officer to take over responsibility for inspection of the Parish Councils trees at an annual cost of £275.00. A tree on Church Hill near the Almshouses to be added to the list of those already notified to him.
- Locksmith called out to disable broken lock to store cupboard in FWH at a cost of £78.00 as tables were unavailable to hirers. It was decided to keep this door unlocked in future.

All of the above items were approved by members.

19/9/4299

**Chairman's Announcements** – None.

19/9/4300

**Etwall Library Update** – It was reported that Etwall was one of 10 libraries where expressions of interest had been received to operate local libraries. Business plans were currently being evaluated before a decision was made. It was confirmed that some of the 106 monies allocated to Etwall Library had been spent on books.

19/9/4301

**Derbyshire Association of Local Councils** – Circulars had been passed to members.

19/9/4302

**Report from the Planning Environment and Highways Committee**

(a) Update on previous planning applications that had all been granted by SDDC –

- Extensions at 8 Gravel Pit Cottages, Egginton Road
- The pruning of trees at 18 Church Hill
- The erection of a single storey rear extension at 93 Egginton Road
- The felling of conifer trees covered by SDDC TPO No 326 at 82 Main Street.
- The erection of an extension (amended scheme) at 14 Portland Street
- The demolition of existing garage and the erection of two storey and single storey extensions and external alterations at 53 Main Street

(b) Planning applications received during the summer which were now time-expired but which had received no objections from members:-

- The felling and pruning of trees at The Walnuts, 61 Main Street
- The felling/pruning of various trees covered by SDDC TPO No 22
- The replacement of two sundials on chimneys at Almshouses, Church Hill
- The erection of a triple garage at Bearwardcote Lodge, Heage Lane
- The erection of front, side and rear extensions at 15 Lawn Avenue

(c) Planning applications requiring consideration

- Axis 50 (formerly known as Burnaston Cross – meeting to be arranged with local Parish Council representatives.

- Change of use from agricultural land to equine land and the erection of a stable block at Bearwardcote Lodge – No objections
  - The installation of replacement rooflights, the addition of a flue and alterations to the rear door at The Limes, 86 Main Street – No objections
- (d) Mickleover Greenway – No response received to our previous email. The Clerk to write to ask what their plans were now for the area.
- (e) Community Responder Group – Cllr Kirke reported that a meeting had been arranged for 30<sup>th</sup> September in the Frank Wickham Hall for those who had expressed an interest.
- (f) Maintenance of the old part of the cemetery – A meeting had been held with representatives of St Helen’s PCC and it was decided that the tops of edged graves could be weed killed and pea gravel put on the top. Permission had also just been given to create more spaces for interred ashes with gravel surrounds.
- (g) Wildflower Meadow in Verge – see public speaking above.
- (h) Parking Restrictions – Willington Road – No decisions had been made concerning the possible restriction of parking on Willington Road. A consultation document was expected shortly.

19/9/4203

**Youth Recreation and Allotments Committee**

- (a) Allotments Update – After a positive start at clearing vacant plots, progress had unfortunately stalled. On reviewing the lease document from STWA, it was felt that there was public right of way over the track at the side of the allotments, therefore it was in order for those people on Springfield Road who had rear access backing onto the track to have the code to the gate.
- (b) Chestnut Grove Children’s Play Area – No further progress had been made.
- (c) Planting of Trees on Playing Fields – It was decided to try to reinstate the tree project commenced by a past member.
- (d) It was reported that there was a broken gate at Sandypits. The Clerk to arrange for a quotation to repair it. Aerosol cans and the remains of a fire had been found on King George V Playing Field. Ampoules had been found on other occasions. This was to be raised with the Police.

19/9/4304

**Finance**

- (a) Items of expenditure:-
- (i) IT WAS DECIDED to accept a quotation from Anthony Ford to cut down the Oak tree at the bowling green at a cost of £550.
  - (ii) Donation for the hall hire for the Community Responder Unit – This was agreed.
  - (iii) Replacement of Sound System at Frank Wickham Hall – Cllr Neal reported that the very reasonable quotation received was from a one-man band who had now decided to retire. One quotation had been received in the region of £4,000 and second quotation was expected but this was anticipated to be similar. IT WAS DECIDED to postpone this for the time being.
  - (iv) IT WAS DECIDED to renew the Parish Council’s insurance at a cost of £1388.20. The Clerk to arrange for the Frank Wickham Hall to be valued to ensure that the insurance cover was correct.
- (b) Accounts for payment for the Parish Council totalling £16402.01 were approved as were accounts totalling £5541.99 for the Frank Wickham Hall Charity.
- (c) The Parish Council received £21,671 since the previous meeting and £2926.36 was received by the Frank Wickham Hall Charity.
- (d) Spend against the main budget headings were reported. Bank reconciliations were shown for the end of July. Bank statement not yet available for 31<sup>st</sup> August.

- 19/9/4305 **Frank Wickham Hall**  
 (a) Cllr Neal reported that tenders had been received for the pavilion project. These were considerably more than anticipated and he and Cllr Payton were meeting with the lowest tenderer to discuss ways of reducing the cost. The Clerk and members were looking at ways of funding the deficit.  
 (b) The Art Club had asked for permission to store a TV monitor and stand in the store cupboard. It was felt that this may get damaged when tables and chairs were taken in and out of the cupboard but it would be discussed more fully at the Frank Wickham Hall Committee.
- 19/9/4306 **Clerk's Report**  
 (a) Report from Employees – The Clerk reported that the temporary replacement for the part-time groundsman was working well.  
 (b) Correspondence – See below.
- 19/9/4307 **Website and Facebook** – Cllr Muller reported that Facebook posts were up by 18, engagements were down 54 and new page likes had increased by 200. Website page hits averaged 47 per day with the most popular pages being Etwall village, the church and general notices. There were 123 downloads in the previous month.
- 19/9/4308 **Any Other Business**  
 (a) There was a complaint regarding anti-social behaviour on the playing field which was deterring parents from taking young children there to play. This was to be raised with the Police, John Port School and the Safer Neighbourhood meeting.  
 (b) There were also complaints of teenagers smoking around the village before going into school.  
 (c) It was reported that the bus shelter on Egginton Road had been removed.
- 19/9/4309 **Dates of Committee Meetings** – It was suggested that the Frank Wickham Hall, Youth Recreation and Allotments and Planning Environment and Highways Committee may need to meet on 16<sup>th</sup> September but this was to be confirmed.
- 19/9/4310 **Date of Next Meeting** – Monday 7<sup>th</sup> October 2019 at 7.30 pm in the Frank Wickham Hall.

Signed .....

Date .....

**ETWALL PARISH COUNCIL**  
**2<sup>nd</sup> September 2019**

**Minute No. 19/9/4306**

1	Correspondence Requiring Action		Action
1.1	Dave McDonald	Resignation	See minutes
1.2	Resident	Suggestion for wildflower meadow	See minutes
1.3	Resident	Tree planting and micro plastic usage	See minutes – Microplastic to be raised at JPS meeting
1.4	Came & Co	Insurance renewal	See minutes
1.5	Antony Ford	Quotation for tree removal	See minutes
1.6	Etwall Post Office	Parking restrictions – Willington Road	Replied
1.7	Resident	Parking restrictions – Willington Road	Replied
1.8	Allotment Association (2)	Issues at the allotments	See minutes
1.9	DCC	Lamp Post Poppies	Clerk to reply
1.10	SDDC	Gypsy & Traveller Site Allocations	Noted
1.11	Secret Santa Scheme	Mickleover Secret Santa Scheme	Noted
1.12	DCC	Town & Parish Council Liaison Forum	Noted
1.13	Egginton Parish Council	Burnaston Cross Planning Application	See minutes

2	Correspondence for Information		
2.1	SDDC	Development at Slade Close – TPO's	Noted
2.2	Resident	Complaint re surface dressing – Egginton Rd	Replied
2.3	Resident	Mickleover Greenway	See minutes
2.4	SDDC	Playground Inspection report	Refer to YR&A Cttee
2.5	Cllr Ford	Willington Road parking restrictions	See minutes
2.6	Unity Trust Bank	Introduction of bank charges	Clerk to write
2.7	Hall Hirer	Use of King George V Playing Field	Noted
2.8	Highfield Happy Hens	Closure of business	Noted
2.9	BT	Notice of payphone removal	Noted
2.10	Allsuns	Quotation for Christmas tree lights	Norwood quotation accepted as this was lower
2.11	Derbys Police	Performance under spotlight	Noted
2.12	SDDC	War Memorials Grant Scheme	Noted
2.13	Derbys Police	Update of police officers (2)	Noted
2.14	DCC	Notification of road closures	Noted
2.15	Atlas Janitorial	Increase in prices	Noted
2.16	DALC	More training courses	Noted
2.17	RBS	New legislation re banking	Noted
2.18	NALC	Chief Executive's bulletin	Noted
2.19	Resident	Agreement to parking restrictions on Willington Road	See minutes

3	Correspondence for reading		
3.1	J Parkers	Bulb catalogue	
3.2	Furniture at Work (2)	Catalogue	
3.3	LCR Review	Magazine	
3.4	Clerks & Councils Direct	Magazine	
3.5	SDDC	What's On	
3.6	Creative Play	Advertising	

4	Correspondence relating to Frank Wickham Hall		
4.1	Art Club	Request to store monitor in hall	See minutes
4.2	Thomas & Sons	Tender for pavilion work at FWH	See minutes
4.3	Approved Building Control Ltd	Building control for pavilion project	Noted
4.4	Derbys Fire & Rescue	Survey of building	Noted
4.5	RAD	Audio visual supplier	See minutes
4.6	Virgin Money	Changes to banking	Noted
4.7	CAF Bank	Changes to terms and conditions	Noted
4.8	RAD	Cyber security training	Noted
4.9	RAD	Thanks for completion of survey	Noted
4.10	RAD	New team member	Noted

ETWALL PARISH COUNCIL - 2ND SEPTEMBER 2019

Bank Reconciliation

Opening Balance		£76,012.07
Add Total		
Receipts		£20,529.00
Less Total Payments		£10,585.46
	TOTAL	£85,955.61
Represented by:		
Unity Trust		
Account	85,855.61	
Plus receipts not banked	720.00	
Less payments made	4,777.16	
Closing balance at 8th August 2019	TOTAL	£81,898.45

ETWALL PARISH COUNCIL - 2nd September 2019													
ACCOUNTS 2019/20													
<b>PAYMENTS</b>													
<b>Invoice</b>	<b>Cheq</b>												
<b>Date</b>	<b>No</b>	<b>Payee</b>	<b>Description</b>	<b>Gross</b>	<b>VAT</b>	<b>Admin</b>	<b>Wages</b>	<b>Agency</b>	<b>S137</b>	<b>PEH</b>	<b>YRA</b>	<b>TEN</b>	<b>FWH</b>
<b>Payments already made but requiring approval</b>													
04/07/2019	BT	CRY	Donation	153.00					153.00				
10/07/2019	DD	NEST	Pensions	194.23			194.23						
10/07/2019	DD	Lloyds Bank	Card monthly payment	6.00		6.00							
15/07/2019	BT	SDDC	Refuse collection	104.00						104.00			
15/07/2019	BT	Palms Facilities	M & E Survey	5784.00	964.00								4820.00
16/07/2019	BT	Staff	Salaries	3070.86			3070.86						
18/07/2019	BT	HMRC	Tax & NI	669.66			669.66						
19/07/2019	BT	DR Env Services	Unblock drains at FWH	222.00									222.00
26/07/2019	DD	Lloyds Bank	Petrol/oil/stamps	88.81	8.51	18.72				61.58			
01/08/2019	BT	Nu-Blades	Repair to mower	109.82	18.30					91.52			
10/08/2019	DD	NEST	Pensions	194.23			194.23						
13/08/2019	BT	Staff	Salaries	3132.20			3132.20						
18/08/2019	BT	HMRC	Tax & NI	653.82			653.82						
<b>Payments requiring approval</b>													
12/09/2019	BT	HMRC	Tax & NI	687.09			687.09						
02/09/2019	BT	JMG Amenity	Fertiliser - bowling	1179.60	135.60						1044.00		
02/09/2019	BT	Clerk	Expenses	77.69			77.69						
02/09/2019	BT	Mitch Leeming	Removal of branches	75.00							75.00		
			<b>TOTAL</b>	<b>16402.01</b>	<b>1126.41</b>	<b>24.72</b>	<b>8679.78</b>	<b>0.00</b>	<b>153.00</b>	<b>257.10</b>	<b>1119.00</b>	<b>0.00</b>	<b>5042.00</b>
			<b>CUMULATIVE</b>	<b>33178.04</b>	<b>1455.52</b>	<b>1950.38</b>	<b>19973.28</b>	<b>25.00</b>	<b>577.00</b>	<b>616.29</b>	<b>2567.65</b>	<b>460.92</b>	<b>5552.00</b>
			<b>BUDGET</b>	<b>106160.00</b>	<b>0.00</b>	<b>7685.00</b>	<b>53250.00</b>	<b>2340.00</b>	<b>5500.00</b>	<b>7575.00</b>	<b>20620.00</b>	<b>190.00</b>	<b>9000.00</b>



RECEIPTS														
	Paying											Sup Grant/	VAT	Conc
Date	In No	From	Description	Total	Ad	Ag	Int	Ten	PEH	YRA	Wages	Pre	Reim	Exp
01/07/2019	BACS	SDDC	Precept	20379.00								20379.00		
01/07/2019	BACS	Plot 18b	Allotment bond	50.00						50.00				
30/07/2019	86	St Helens	Cemetery maint	500.00					500.00					
07/08/2019	87	FWH Charity	Reimb for drains	220.00								220.00		
15/08/2019	88	Bowls Club	Fertiliser	522.00					522.00					
			<b>TOTAL</b>	<b>21671.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>1022.00</b>	<b>50.00</b>	<b>0.00</b>	<b>20599.00</b>	<b>0.00</b>	<b>0.00</b>
			<b>CUMULATIVE</b>	<b>52278.56</b>	<b>100.00</b>	<b>0.00</b>	<b>0.00</b>	<b>480.00</b>	<b>7278.56</b>	<b>691.00</b>	<b>0.00</b>	<b>23130.00</b>	<b>0.00</b>	<b>0.00</b>
			<b>BUDGET</b>	<b>78743.00</b>	<b>0.00</b>	<b>315.00</b>	<b>0.00</b>	<b>960.00</b>	<b>560.00</b>	<b>1650.00</b>	<b>9000.00</b>	<b>43258.00</b>	<b>0.00</b>	<b>23000.00</b>

