

ETWALL PARISH COUNCIL

**Minutes of a Special Etwall Parish Council Meeting
Held on Monday 16th March 2020**

Present: Cllr A Kirke Cllr S Murray
Cllr N Ireland Cllr D Neal
Cllr S Mann Cllr B Payton
Cllr A Muller Cllr D Smith
Cllr A Whitehouse

20/3/4419 **Apologies for Absence** – Cllr Hobson

20/3/4420 **Declaration of Interests** – All members of Etwall Parish Council attending this meeting, being automatically Trustees of the Frank Wickham Hall Charity and King George V Playing Field Charities declared an interest.

20/3/4421 **Public Speaking** – No members of the public present.

20/3/4422 **Finance -**

- (a) Recommendations from Finance Committee – The recommendation to that unspent monies as per the attached could be used to fund the emergency work to repair the hardstanding area next to the Frank Wickham Hall was agreed. The review of the effectiveness of the internal auditor document was also agreed.
- (b) Transfer of budgeted grant to Frank Wickham Hall Charity – IT WAS DECIDED that the £9,000 budgeted grant should be paid to the Frank Wickham Hall Charity which would cover the cost of wages and administration.
- (c) Quotations for repairs/resurfacing of hardstanding area on King George V Playing Field – IT WAS DECIDED to accept a quotation from MJP Building Services to repair and re-stone the hardstanding area at a maximum cost of £5,000. In addition, a payment for the hire of fencing at a cost of £220 was approved.

20/3/4423 **Review of Standing Orders** – IT WAS DECIDED that in view of the Coronavirus pandemic discussion of this item would be postponed and that Cllrs Smith, Neal and Muller would form a working party to review the Standing Orders and make a recommendation to full council.

20/3/4424 **Any Other Business**

- (a) Coronavirus – In view of the sudden recent spread of the virus, it was decided that no Parish Council meetings would be held during April and May. All meetings to be conducted electronically and communication to be by email. Delegated powers were given to the Chair and Vice-Chair in order make final decisions after consultation with members by email.
- (b) Frank Wickham Hall – All classes were to cease and a decision was awaited from the Government on when schools should be closed. At that point it was anticipated that the Pre-School would stop using the hall. Hirers were to be encouraged to re-book any cancelled sessions but where this was not possible refunds would be offered.
- (c) It was presumed that of the Parish Council's staff would work as normal until the Government decided that this was no longer recommended.

20/3/4425 **Date of Next Meeting** – To be decided.

Signed

Date