

**FRANK WICKHAM HALL CHARITY**  
**( Reg. Charity No. 1111226 )**

**HIRE CHARGES FOR FRANK WICKHAM HALL AND  
NIGHTINGALE ROOM EFFECTIVE FROM 1<sup>st</sup> APRIL 2025**

**PLEASE NOTE: CHARGES ARE PER HOUR OR PART THEREOF AND INCLUDE THE TIME  
REQUIRED FOR SETTING UP AND CLEARING THE ROOM**

**Rates from 1st April 2025**

- Group A** Not for profit/charitable organisation meetings, coffee mornings, playgroup, disabled clubs, self employed led classes (yoga, dance etc.) and similar events.  
**Group B** Private parties (e.g. birthdays, weddings, retirement).  
**Group C** Commercial use is the sale of goods, exhibitions, conferences and similar events

The booking clerk will advise which group classification applies.

	<b>Group A</b>	<b>Group B</b>	<b>Group C</b>
<b>Main Hall</b>	£12:20 (min £36)	£28.00 (min £84)	£34.00 (min £100)
<b>Nightingale Room</b>	£ 9.40 (min £28)	£18.20 (min £55)	£22.00 (min £ 66)
<b>Combined Hire</b>	£17.00 (min £50)	£37.00 (min £110)	£45.00 (min £ 133)
<b>Additional Charges *</b>			
Key Deposit		£30	£30
Retention Fee (deposit)		£100	£100

\* Exclusions to additional charges may apply – the booking clerk will advise

**Use of toilet facilities only**

The toilets may be hired for use during events on the King George V field when a hall booking is not included. To cover cleaning costs etc, a charge of £30 per day or part thereof will be made.

**NOTES:**

- Additional charges are returnable after the event / return of keys **less any expense caused by the event in the way of damage repairs, extra unreasonable cleaning etc.** Deposits will only be returned to the bank account they originated from.
- All bookings carry a minimum charge per session to cover our costs (cleaning etc.)
- All tables, chairs etc. must be returned to the store.
- All bookings are subject to the Hall terms and conditions of hire.
- All bookings to be made with the Booking Clerk. Yvette Davis, 4 Almshouses, Church Hill, Etwall, Derby, DE65 6LW, telephone 01283 346139 / 07766328123. email [yvettedavis@live.co.uk](mailto:yvettedavis@live.co.uk) via the booking form.
- A confirmation invoice will be issued, and a receipt upon payment. Payment by bank transfer is preferred, cheques must be made payable to FRANK WICKHAM HALL CHARITY.
- Cancellation of a booking must be notified to the Booking Clerk at the earliest possible time. In the event of a cancellation received within fourteen days of the event the hiring fee, will be forfeited, unless a replacement booking for the room is received.
- Use of the Hall and Pavilion is only permitted if a combined booking has been made and both rooms are available at the time of booking.
- Any queries regarding these charges and the conditions of hire should be made in writing to the Clerk to Etwall Parish Council, Mrs. Rachel Male, Clerk to the Charity, 2 The Cottages, Bakers Lane, Doveridge, Ashbourne, DE6 5LA  
Tel: 07835 881805 Email: [etwallparishcouncil@gmail.com](mailto:etwallparishcouncil@gmail.com)