



No District or County Councillors present.

- 22/05/4893 **To confirm and agree as a true record the non-confidential Minutes of the Etwall Parish Council meeting held on 4th April 2022**  
It was **RESOLVED** that these minutes were an accurate recording of the above meeting.
- 22/05/4894 **Chairman's announcements**  
The Parish Council sends their condolences to the family of Edwin Smith, who performed a number of tasks for the Parish Council and has sadly passed away. Cllr. Muller informed the Council that Andrew Whitehouse has resigned from his position of Councillor, the Council thanked him for all his work over his term.
- 22/05/4895 **Clerk's Report on outstanding matters and matters of information**  
Attached.
- 22/05/4896 **Finance – Income and payments to 9th May 2022**  
To approve the income and payments to 9th May 2022 (attached) for the Parish Council and Frank Wickham Hall. All invoices were available for inspection. **RESOLVED** that all income and payments as submitted be agreed.
- 22/05/4897 **To confirm and agree the accounts to 30th April 2022**  
**RESOLVED** that the accounts and bank reconciliation for Etwall Parish Council and Frank Wickham Hall to 30th April as submitted, be agreed (attached).
- 22/05/4898 **Review of Standing Orders, Financial Regulations and Co-option Policy**  
**RESOLVED** that Co-option Policy as submitted be adopted.  
**AGREED** that the Financial Regulations and Standing Orders be reviewed by the Finance Committee in the coming months and brought back to Council.
- 22/05/4899 **Appointment of Members to Existing Committees**  
**RESOLVED** that the following Members be appointed.
- Finance Committee  
Cllrs. N. Ireland, Cllr. B. Payton, Cllr. A. Kirke, Cllr. A. Muller and Cllr. C. Rowley
  - Staffing Committee  
Cllrs. A. Kirke, A. Muller, Cllr. N. Ireland and Cllr. V. Hobson.
  - Frank Wickham Hall Committee  
Cllrs. D. Neal, A. Kirke, N. Ireland, B. Payton, A. Muller, J. McCallum, C. Rowley.
  - Youth, Recreation and Allotments Committee  
Cllrs. V. Hobson, A. Kirke, N. Ireland, B. Payton, U. Towne, C. Rowley and A. Muller.
  - Planning, Environment and Highways Committee  
To pause this Committee for the time being.
- 22/05/4900 **Consider and adopt Terms of Reference for Committees**  
**RESOLVED** that Terms of Reference for the Finance and Staffing Committees be adopted and reviewed annually.
- 22/05/4901 **Signatories**  
In line with Committee Terms of Reference all members of the Finance Committee must agree to become signatories.

**RESOLVED** that Cllrs N. Ireland, A. Kirke, B. Payton and A. Muller will remain as signatories, adding Cllr C Rowley. Cllr D. Neal to remain as already on the mandate.

22/05/4902 **Internal Audit**

**RESOLVED** to ask Brian Wood to audit Etwall Parish Council accounts for the year 21/22.

22/05/4903 **Lamppost Flowers Update**

**RESOLVED** to give retrospective approval to pay Catena to test our lampposts at a cost of £239.80 (including VAT).

22/05/4904 **Planning Applications to be considered**

(a) Decisions from previous planning applications

No update provided.

(b) Planning applications requiring consideration

67 Springfield Road, Etwall – erection of extensions – **Noted.**

(c) Update on Bowling Green, flood lights application

The Council have heard that a decision is imminent, however, as a resident has raised concern in public speaking concerning the fact that correct surveys have not been done the Clerk will speak with Planning tomorrow and if necessary call another meeting if required.

22/05/4905 **Severn Trent Noise Survey on fields off Jacksons Lane**

*(Cllr R. Fearn provided the Council with an update on this issue and did not vote when a resolution was made)*

**AGREED** to contact our District Councillor Lisa Brown asking if a noise survey would be beneficial/considered.

22/05/4906 **Trial of Speed Indicator Devices - to consider applying for an upcoming trial of Speed Indicator Devices**

Cllr. Towne provided an update on the possible application, more investigating is required however; it was **RESOLVED** to:

- a) Apply for one device.
- b) To budget £1,000 towards the cost.

22/05/4907 **East Midlands Freepport Update**

Cllr. Neal attended a developer Parish Council liaison meeting. The developer's attitude towards mitigation measures appears to be improving, but we still need to keep vigilant. The timetable has been stated as:

Consultation (design stage) - 2nd half of 2022

Statutory Consultation – 1st half of 2023

DCO (planning) application - 2nd half of 2023

Anticipated DCO will take 1 year so earliest construction late 2024 / early 2025

Impact Report is being updated to include Egginton comments.

Cllr. Neal has a meeting with one of the potential planning advisors on the 18th May to discuss their potential input and costing.

22/05/4908 **Queens Jubilee – Verbal update**

Clerk will ask the Groundsman to erect the lamppost signs.

The Council had previously agreed to purchase a beacon, originally as it would bring the community together at the end of all the planned village the activities, however there are no major activities planned now (other than a small event being arranged by the local baby toddler group.

As there is/was a high demand for the beacons several Councils were put on a waiting list, of which Etwall were one. The Contractor has come back saying we can have a beacon but it will be £180 more plus VAT, this is due to rising costs and problems with suppliers etc.

As the Council have no event planned it was **RESOLVED** to not go ahead with the beacon and possibly purchase a tree and or bench instead.

22/05/4909 **Sandypits playing field car park** – *to consider quotations for work required on the car park*

**RESOLVED** to accept a quote for £300.

22/05/4910 **Frank Wickham Hall**

Cllr. Neal is liaising with a contractor re the supply of a PA system, possibly using existing speakers until permanent (within proposed ceiling) can be provided. Cllr. Neal has also been talking with possible hearing loop supplier (to PA contractor) and will recommend one based on cost and quality of technical advice – cost of hearing loop amplifier apx. £670 + VAT plus loop, connections to PA etc. (Alternative “good quality” supplier over £1000 plus more for specific loop etc.

(a) Request from Air Ambulance – to consider a clothing bank to be positioned in the car park

**RESOLVED** to decline offer to place a clothing bank in the car park.

22/05/4911 **Correspondence for discussion**

a) Email from resident - parking at Chestnut Grove

Traffic has increased around the Chestnut Grove shopping area.

**RESOLVED** that Cllr. Fearn will visit the shop owners regarding the parking. The Clerk will forward the residents’ concerns to Highways and the Safer Neighbourhood Team.

b) Email from allotment holder – low hanging branch over plot

**RESOLVED** to ask a Contractor to remove the branch at a cost of £40.

c) Email from resident - Flooding of a property Egginton Road Etwall

Noted. The email has been forwarded to SDDC, Flooding department.

22/05/4912 **Dates of Committee Meetings**

Youth, Recreation and Allotments – date to be confirmed.

Finance – date to be confirmed.

22/05/4913 **Date of Next Meeting**

It was **RESOLVED** that our next meeting would be Monday 6th June 2022 at 7.30pm in the Frank Wickham Hall.

22/05/4914 **Meeting close – 9:50pm**

Signed .....

Date .....

## **Etwall Parish Council – Clerk’s Report**

**9<sup>th</sup> May 2022**

### Carriers Road/Etwall Road Junction

Due to the recent serious accidents at this junction it was discussed that the Clerk will try and arrange a meeting with Egginton Parish Council. Egginton are also putting together a campaign to persuade DCC Highways to implement improvements to the junction. The Parish Council discussed signing up to a change.org petition which all the Council were in favour of and advertising Egginton’s campaign via our social media.

### Church Hill green space

2 posts have been knocked over by parking cars, the Clerk has contacted a local contractor to replace.

### Neighbourhood Development Plan

40+ residents have expressed their interest in a Neighbourhood Plan. One more article is being published in Dove Life which should be out in the coming days. **AGREED** this would be an agenda item for the next Full Council meeting in June.

### Sheep worrying/dogs on leads

Awaiting signage from SDDC.

### Defibrillator spare parts

The spare battery has now been received and is now in storage.  
Power - Cllr. Rowley has been checking for the last 4-weeks and the light has always been lit. He has called in to see the Manager and she said they know the power needs to be on continually and will make sure it is. She was aware that one of their staff had accidentally turned off the power last winter, but they all know now not to do that. He left them with his number and said they could contact him if they have any problems or issues in the future with the defibrillator.

### CCTV

Now installed.

### Etwall Speedwatch – equipment purchase

Equipment has been delivered, now only waiting for hi-vis jackets.

### FWH Grass Triangle planting

Area has now been planted, many thanks to Cllr Hobson and her family for doing so.

### Chestnut Grove – abandoned Royal Mailbox

Clerk continues to request for its removal.

### Playarea surface

A report was received that one of the railings was loose, this has been investigated by the contractor and fixed. Whilst this was being repaired it was noted that another bolt has rusted and broken away. Awaiting a site visit and quote for the replacement.

### A50 footbridge

Clerk has written to Tynfield Court Care Home regarding the lighting over the A50 footbridge to ask if they plan to repair/replace.

Bin replacements (KGV field)

2 replacement bin covers – the Clerk has had to reorder due to supplier issues, price is £323.26 (including VAT and delivery).

20's Plenty Campaign

No update.

Public toilet lighting

No update from SDDC on our request for potential outside lighting. Clerk will continue to chase.

Etwall Scouts Group

Boundary fence move and lighting in guides container – no update.

Abandoned car on Boundary Road

Was reported and removed although debris remains. The Clerk has chased SDDC.

**Etwall Parish Council**

Meeting - 9th May 2022

**Expenditure****Payments to be authorised**

<b>Date</b>	<b>Payee</b>	<b>Description</b>	<b>VAT</b>	<b>Amount (inc VAT)</b>
19.04.22	Clerk	Salary		£ 748.87
19.04.22	PT Groundsman	Salary		£ 627.88
19.04.22	Booking Clerk	Salary		£ 526.12
19.04.22	HMRC	Tax + NI (Month 1)		£ 975.39
19.04.22	Groundsman	Salary		£ 1,311.32
22.04.22	Tesco Mobile	Mobile		£ 12.99

**Invoices to be authorised for payment:**

	Catena	Lamppost testing for hanging flowers	£ 39.97	£ 239.80
	Invictus Solutions	New CCTV installation	£ 230.00	£ 1,380.00
10.05.22	Lloyds Credit Card	Fuel/Defib battery/stationery/tea and biscuits for APM/monthly fee	TBC	£ 352.08
		<b>Total</b>	<b>£ 269.97</b>	<b>£ 6,174.45</b>

**Income since last meeting**

08.04.22	SDDC	Precept		£ 31,900.00
12.04.22	Western Power	Wayleave		£ 8.32
		<b>Total</b>		<b>£ 31,908.32</b>

**ETWALL PARISH COUNCIL - Bank Reconciliation**  
**Meeting 10th May 2022**

<b><u>Opening Balance 1st April 2022</u></b>	<b>£ 50,832.04</b>
Add Total Receipts	£ 31,908.32
Less Total Payments	£ 8,836.86
	<b>TOTAL £ 73,903.50</b>
Represented by:	
Unity Trust Account T1 at 30.04.22	£ 1,297.42
Unity Trust Account T2 at 30.04.22	£ 72,606.08
	<b>TOTAL £ 73,903.50</b>
Plus receipts not banked	
Less payments made	
<b>Closing balance at 30th April 2022</b>	<b>TOTAL £ 73,903.50</b>

**Frank Wickham Hall**

**Payments already made but requiring approval (since 1.4.22)**

<b>Date</b>	<b>Ledger No.</b>	<b>Payee</b>	<b>Description</b>	<b>Amount</b>
11.04.22	01	Wincone Property Services	Maintenance works carried out on Frank Wickham Hall	£ 52.00
11.04.22	02	R. Male	Gas bill - to clear debit balance	£ 701.33
11.04.22	03	Abbey and Burton Glass	Supply and fit broken window	£ 425.00
19.04.22	04	CAF Bank	Monthly Account Fee	£ 8.00
19.04.22	05	DD PENNON WATER SRVCS 3461715001	Water	£ 85.50
19.04.22	06	EDF ENERGY	Electric	£ 9.00
19.04.22	07	EDF ENERGY	Gas	£ 335.00
03.05.22	08	BT	Wifi	£ 32.34

**Invoices to be authorised for payment:**

		Atlas	Cleaning materials	£ 88.74
		Clerk	Reimburse for purchase of teaspoons	£ 9.94
		Norris & Fisher	FWH Insurance	£ 730.77
<b>Total</b>				<b>£ 2,477.62</b>

**Income 01.04.22-30.04.22**

	01-09	Various hirers	Hall hire	£ 835.50
<b>Total</b>				<b>£ 835.50</b>

**FRANK WICKHAM HALL ACCOUNTS****Bank Reconciliation**

<b><u>Opening Balance 1st April 2022</u></b>	<b>£ 42,524.38</b>
Add Total Receipts	£ 835.50
Less Total Payments	£ 1,615.83
	<b>TOTAL £ 41,744.05</b>
Represented by:	
CAF Bank at 30.04.22	£ 31,603.64
Virgin Account at 30.04.22	£ 10,140.41
	<b>TOTAL £ 41,744.05</b>
Plus receipts not banked	
Less payments made	
<b>Closing balance at 30th April 2022</b>	<b>TOTAL £ 41,744.05</b>