

ETWALL PARISH COUNCIL

**Minutes of the Finance Committee held on
Monday 12th December 2022**

Present:

Committee Members:

Cllr N Ireland (Chair), Cllr A Muller, Cllr, A. Kirke and Cllr B Payton.

In attendance: Clerk, Rachel Male and Cllr. D. Neal.

F121222/1

Apologies for Absence

Received and accepted from Cllr C Rowley.

F121222/2

Declaration of Interests

None.

F121222/3

Public Speaking

No members of the public present.

F121222/4

**To confirm and agree as a true record the non-confidential Minutes of the Etwall Parish Council,
Finance Committee meeting held on 9th May 2022**

RESOLVED that the Minutes of the Finance Meeting held on 9th May 2022 were agreed as a true record.

F121222/5

Budget and Precept for 2023/2024

A draft budget document was discussed and ran through.

RESOLVED

a) that the draft budget (attached), be recommended to Council for approval.

b) That an increase of £2,049 in the precept be recommended to Council, and Council are recommended to approve the setting of the 2023/24 precept as £ £60, 347 (number of properties 1193).

F121222/6

Review of Standing Orders and Financial Regulations

Deferred to Full Council in January 2023.

F121222/7

Meeting close

8.15pm.

Signed:

Date:

ETWALL PARISH COUNCIL - BUDGET PLAN for 2023 - 24

ESTIMATE OF PAYMENTS

Payment Category	Actual for approx 36 weeks (up to 08.12.22)	Estimated Remaining budget at end of year 2022-23	Estimate of payments for remainder of 2022-23	Actual (revised) budget for 2022/23	Budget Est 2023/24
Administration					
Audit fees	562.75	87	0	650	650
Data Protection Registration	0.00	5	35	40	40
Chairman's allowance	250.00	0	0	250	250
Elections (next in May 2023)	0.00	500	0	500	500
Insurance	1,496.74	-57	260	1,700	1,900
Misc	182.70	17	100	300	300
Office equipment (incl Phone)	103.92	436	60	600	600
Hall Hire	121.24	-221	500	400	600
Stationery/pubs/postage	73.60	36	40	150	150
Subscriptions	950.03	-15	65	1,000	1,500
Website	165.00	85	0	250	250
Training	32.44	1,368	100	1,500	500
Bank charges	122.25	-2	100	220	220
Jackson's Lane - Noise Survey NOTE: IF THIS IS FUNDED APPROX £3k WILL BE REQUIRED		0			
Total (Admin)	4,060.67	2,239	1,260	7,560	7,460

VILLAGE MAINTENANCE (TRANSFERS FROM Planning Environment & Highways)					
Employees Equip & protective clothing	232.29	88	80	400	600
Mower & Equip repairs/spares	573.25	27	400	1,000	1,000
Petrol/oil	263.91	136	100	500	500
Groundsmen's Facilities (Hut Requirements)	0.00	200	100	300	300

Village facilities (maint of Map. Notice Boards, Signs, Benches & Waste Bins etc) + FWH car park path + Water leak to Bowls supply + Village (Xmas) Tree Lights	860.32	-360	8,600	9,100	4,100
Village Defibrillator (All costs) replacement parts	215.00	785	0	1,000	750
Village Floral decorations	1,591.83	1,408	0	3,000	3,000
CCTV Annual maintenance	250.00	50	0	300	300
CCTV Additions / Replacement	1,150.00	-450	0	700	500
Church clock Maintenance (winding annually, maint every x years due 2024/25)	0.00	0	0	0	0
Total (Village Maintenance)	5,136.60	1,883	9,280	16,300	11,050

Agency Services					
Church clock Maintenance (winding, + maint [allow £80 per y] every x years due 2024/25)	0.00	150	80	230	320
Dog/litter bin emptying & WASTE DISPOSAL	1,454.36	996	250	2,700	2,750
Footpath maintenance	0.00	385	0	385	385
Total	1,454.36	1,531	330	3,315	3,455

Provision for reward payments	0.00	100	0	100	100
Provision for doubtful debt	0.00	0	0	0	0
Loan interest & repayments	2,462.38	95	2,462	5,020	5,020
Advertising & publicity (incl Neighbourhood Plan costs)	267.51	-218	450	500	650

Payment Category	Actual for approx 36 weeks (up to 08.12.22)	Estimated Remaining budget at end of year 2022-23	Estimate of payments for remainder of 2022-23	Actual (revised) budget for 2022/23	Budget Est 2023/24
PC Designated Reserves (now incl PE&H)					
Mower/plant replacement [from PE&H]	0.00	1,000	0	1,000	2,500
Street furniture [from PE&H] repairs	0.00	500	500	1,000	1,000
Village Map - renewal [from PE&H]	0.00	1,000	0	1,000	1,200
2nd Village Defibrillator	0.00	0	0	0	500
NEW: CORONATION CELEBRATIONS (2023)					3000
Legal Representation for Freeport (Etwall + Egginton)	0.00	1,688	0	1,688	4,438
TOTAL	0.00	4,188	500	4,688	12,638
Tenancies (Council at tenant)					
Chestnut Grove	15.00	0	0	15	15
Allotments	0.00	350	0	350	1,000
Groundsmen's Facilities (Rent)	392.00	-92	0	300	300
Total	407.00	258	0	665	1,315

Wages/PAYE/NI/Pension/Expenses					
Clerk's Salary (including additional cost of Assistant)		0			
Wages / TAX / NI	50,602.02	-4,602	13,000	59,000	62,500
Employee expenses	216.00	284	150	650	500
Expenses - Councillors	21.39	79	0	100	150
Pension Contributions	2,160.96	-761	600	2,000	3,000
Pension & Employment Law	0.00	0		0	0
Total	53,000.37	-5,000	13,750	61,750	66,150

Section 137					
Donations	994.00	1,006	250	2,250	3,000
Total	994.00	1,006	250	2,250	3,000

Payment Category	Actual for approx 36 weeks (up to 08.12.22)	Estimated Remaining budget at end of year 2022-23	Estimate of payments for remainder of 2022-23	Actual (revised) budget for 2022/23	Budget Est 2023/24
Youth Recreation & Allotments					
Allotment maintenance	550.00	0	450	1,000	1,000
Allotment water	226.85	223	0	450	450
B/green maintenance	1,209.00	41	250	1,500	1,000
B/green water	52.73	347	0	400	400
B/green facilities (incl Flood Lights)	4,166.67	33	8,300	12,500	0
Play equipment repairs & Inspection charges	0.00	50	150	200	
KGV repairs & maint to Bins & Seats, (incl, Shelter Floor, and Fence & Shelter Painting) inc play equip repairs and inspection charges	269.38	231	6,500	7,000	6,000

Tree work (incl New Planting)	0.00	2,400	600	3,000	2,000
Sandypits - building maint	0.00	500	0	500	500

Sandypits - Elec	0.00	0	0	0	0
Sandypits - grounds / pitch maint	250.00	1,250	0	1,500	1,500
Mobile play equip hire	1,248.00	752	0	2,000	1,500
YR&A - Sub total 1	7,972.63	5,827	16,250	30,050	14,350

Capital items					
Gym Equipment on KGF (REQUIRES FULL GRANT)					
New Benches & Picnic Tables	0.00	4,000	0	4,000	4,600
YR&A - Sub total 2	0.00	4,000	0	4,000	4,600

YR&A - Reserve Funds					
YR&A Improvement fund	0.00	-500	1,500	1,000	3,500
Improvements to Hardstanding		2,400	0	2,400	3,000
YR&A - Sub total 3	0.00	1,900	1,500	3,400	6,500

YR&A TOTAL	7,972.63	11,727	17,750	37,450	25,450
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Funding for FWH (SECT 133)	5,532.00	0	608	6,140	4,000
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GRAND TOTAL	81,287.52	17,810	46,640	145,738	140,288
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Receipts Category	Actual Receipts for approx 36 weeks (up to 08.12.22)	Estimated Total Receipts for 2022-23	Estimated Receipts during remaining 16 weeks of 2022-23	Revised Budgeted Receipts for 2022/23	Estimated Receipts for 2023/24
Precept	58,298.00	58,298	0	58,298	
Council Tax Support Grant	2,751.00	2,751	0	2,751	
Section 136 (Concurrent Expenses)	23,077.67	23,078	0	23,078	23,078
Admin					
Legal Representation for Freeport (from Egginton)	0.00	0	0	338	888
Borrowing for capital spending	0.00	0	0	0	0
Interest on bank accounts	0.00	0	0	0	0
Sale of assets	0.00	0	0	0	0

VAT Paid but not yet Reimbursed			2,000		
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Village Maintenance (incl Agency Services) was PE&H category					
St Helen's Mowing from Church	0.00	1,000	1,000	500	500
St Helen's Mowing Grant from SDDC	388.50	389	0	360	360
Xmas tree lights	0.00	0	0	0	0
Reimbursement for Bench	0.00	0	0	0	0
Footpath Maintenance	385.00	385	0	350	350

Tenancies (Council as landlord)					
Land rent (Cadet Hut) - Sandypits	0.00	960	960	960	960
Wayleave	8.32	8	0	8	8

Wages/PAYE/NI					
Use of Booking Clerk by FWH	0.00	10,000	10,000	9,000	10,500
Pension Payment Refunds	8.38	0	-8	0	0

Youth Recreation & Allotments					
Allotment rent	0.00	750	750	750	750
Misc	0.00	0	0	0	0
Bowling green Improvements donation (FLOOD LIGHTS)	4,166.67	12,500	8,333	12,500	0
Bowling green maint donation	609.50	610	0	500	550
Sandypits rent (Footballers)	50.00	100	50	200	100
DONATIONS for - KGF Improvements (GYM Equip will require MATCHING Grant)	0.00	0	0	0	0

GRAND TOTAL	89,743.04	110,828	23,085	109,593	38,044
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(B)

(H)

SUMMARY OF PAYMENTS

Payment Category	Actual for approx 36 weeks (up to 08.12.22)	Estimated Remaining budget at end of year 2022-23	Estimate of payments for remainder of 2022-23	Actual (revised) budget for 2022/23	Budget Est 2023/24
General					
Ad - Administration (incl PE&H Sub total 1)	4,060.67	2,239	1,260	7,560	7,460
Village Maintenance	5,136.60	1,883	9,280	16,300	11,050
Ag - AGENCY SERVICES	1,454.36	1,531	330	3,315	3,455
Provision for Reward payments	0.00	100	0	100	100
Provision of Doubtful Debt	0.00	0	0	0	0
Loan Interest and Repayments	2,462.38	95	2,462	5,020	5,020
Advertising and Publicity	267.51	-218	450	500	650
Tenancies (Council as Tenant)	407.00	258	0	665	1,315
W - Wages / PAYE / NI / Pension / Expenses	53,000.37	-5,000	13,750	61,750	66,150
S137 - Donations	994.00	1,006	250	2,250	3,000

PE&H - Sub total 1 (moved to ADMIN)					
YR&A - Sub total 1	7,972.63	5,827	16,250	30,050	14,350
Capital Items					
PE&H - Sub total 2 (moved to ADMIN)					
YR&A - Sub total 2	0.00	4,000	0	4,000	4,600
Reserve Funds					
PE&H - Sub total 3 (merged with PC Reserves)					

2023-24 Master Draft ver2 10/10/22

YR&A - Sub total 3	0.00	1,900	1,500	3,400	6,500
PC Designated Reserve Funds (now incl PE&H)	0.00	4,188	500	4,688	12,638
Funding for FWH (SECT 133)	5,532.00	0	608	6,140	4,000
GRAND TOTAL	81,287.52	17,810	46,640	145,738	140,288

Itemised reserves included in above figure = 6,088 (D) (J)

Bank Account Balances at 08/12/22

Unity Trust T2 Current Account (General)	£78,190.90	
T1	£1,261.42	
TOTAL	£79,452.32	(A)

NOTE:-

Includes remaining Itemised Reserves of £6,088 + Minimum PC General Reserves of £14,000

In Etwall, in 2022/23, for a ' Band D ' property, the Council Tax of £1,978.90 included a Parish charge of

For the above ' Funding Required ' figure this approximates to a ' Band D ' charge, next year of	£50.71
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PRECEPT RECOMMENDED TO COUNCIL

This represents an increase of 3.51% £60,347