

ETWALL PARISH COUNCIL

**Minutes of the Staffing Committee held on  
Monday 18th July 2022**

Present:

**Committee Members:**

Cllr. A. Muller (Chair), Cllr. N. Ireland and Cllr. V. Hobson.

- SC180722/1    **To Receive Apologies for Absence**  
Cllr. A. Kirke.
- SC180722/2    **Declaration of Interests**  
None.
- SC180722/3    **Public Speaking**  
No members of the public present.
- SC180722/4    **To agree the Minutes of the Staffing Committee Meeting held on 30th May 2022  
as a true record**  
**RESOLVED that the minutes were a true record of the meeting.**
- SC180722/5    **Exclusion of the Press and Public**  
**RESOLVED that pursuant to Section 1(2) of the Public Bodies (Admission to  
Meetings) Act 1960, the press and public be excluded from the Meeting due to the  
confidential nature of the business to be transacted.**
- SC180722/6    **Update on recruitment of a Parish Clerk (Exempt as this is a personnel matter)**  
**RESOLVED:**  
a) the position will be put on hold until September 2022.  
b) The role will be split 10 hours per week for the current Clerk (who would  
remain as RFO) and an admin assistant/trainee Clerk would be contracted to 5-  
7 hours per week.  
c) Clerk will prepare job description and advertise from September.

Signed: ..... Date: .....