

ETWALL PARISH COUNCIL

Rachel Male, Clerk to the Council, 2 The Cottages, Bakers Lane, Doveridge, Ashbourne, DE6
5LA, E: etwallparishcouncil@gmail.com T: 07976 230669

9th May 2023

To: The Chairman and Members of Etwall Parish Council

Dear Councillor

You are summoned to attend the Annual Parish Council Meeting of Etwall, to be held on Monday
15th May 2023 at 7.30 pm in the Frank Wickham Hall.

Yours sincerely

Rachel Male

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Clerk to the Council

A G E N D A

1. **Election of the Chairperson for the year 2023/2024 and the completion of the Declaration of Acceptance of Office.**
2. **Election of the Vice Chairperson for the year 2023/2024 and the completion of the Declaration of Acceptance of Office.**
3. **To receive apologies for absence.**
4. **Declaration of members interests.**
To enable Members to declare the existence and nature of any Disclosable Pecuniary Interests they have in subsequent agenda items, in accordance with the Parish Council's Code of Conduct. Interests that become apparent at a later stage in the proceedings may be declared at that time.
5. **Public speaking.**
 - a) A period 15 minutes will be made available for members of the public and members of the Council to comment on any matter. Speaking will be limited to 3 minutes per person.
 - b) If the Police Liaison Officer, a County Council or District Council Member is in attendance they will be given the opportunity to raise any relevant matter.
6. **To confirm and agree as a true record the non-confidential Minutes of the Etwall Parish Council meeting held on 3rd April 2023.**
7. **To consider a resolution to close the meeting for public participation under the Public Bodies (admission to meetings) Act 1960.**
"In view of the confidential nature of item..... to consider a resolution to exclude the press and public from the meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960, S1, in order to discuss the item"

8. **Chairman's announcements.**
9. **Co-option.**
To consider and agree advertising campaign for Council vacancies.
10. **Review of Council Policies including Standing Orders, Financial Regulations and Code of Conduct.**
11. **Freedom of Information Policy.**
To review and adopt Freedom of Information policy.
12. **Appointment of Members to Existing Committees and Working Groups.**
To discuss and confirm Members appointment to Committees/Working Groups
13. **Consider and adopt Terms of Reference for Committees.**
14. **Chairpersons Allowance.**
15. **Signatories.**
To discuss and agree signatories on Accounts.
16. **Internal Audit.**
To appoint an Internal Auditor for yearend accounts (31st March 2023).
17. **Clerk's Report on outstanding matters and matters for information.**
18. **Finance – Income and payments to 15th May 2023 (EPC and FWH).**
To approve the income and payments to 15th May 2023.
An update may be provided at the Meeting. Please note that all invoices are available for inspection. Please contact the Clerk if you have any questions prior to the Meeting.
19. **To confirm and agree the accounts to 30th April 2023 (EPC and FWH).**
20. **Kings Coronation event debrief.**
21. **Request from Etwall Primary PTFA.**
Etwall Primary PTFA have requested a donation of £110 towards the cost of the generator used at their recent event.
22. **Planning Matters to be considered.**
 - a) DMOT/2023/0433 - The pruning of a Holly Tree at 8 Blenheim Mews, Etwall, Derby, DE65 6PU
 - b) DMPA/2023/0450 - Erection of single storey rear extension at 16 Risborrow Close, Etwall, Derby, DE65 6HY
 - c) DMPA/2023/0454 - Erection of a single storey side extension to house a shower room at Park Farm, Ash Lane, Etwall, Derby, DE65 6HT
 - d) DMPA/2023/0270 - Erection of commercial unit for plant and machinery storage (B8 use) at Heage Lane, Etwall, Derby, DE65 6LS

- 23. East Midlands Freeport Update.**
To receive an update on the latest developments.
- 24. Local Plan update (including Call for Sites).**
- 25. Neighbourhood Plan.**
To receive a verbal update from the working group.
- 26. Request for rugby posts on King George V playing field**
Consider request.
- 27. Groundsman equipment.**
To consider agree the purchase of a new strimmer.
- 28. Frank Wickham Hall – verbal update.**
 - a) Insurance renewal – discuss and agree insurance renewal.*
- 29. Dates of committee meetings.**
To agree dates of any committee meetings required
- 30. Date of next meeting – 5th June 2023.**
- 31. Exclusion of the Press and Public.**
Pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded from the Meeting due to the confidential nature of the business to be transacted.
- 32. Personnel matters.**
- 33. Memorial tree planting request.**
- 34. Meeting close .**