

**Minutes of the Etwall Parish Council Meeting
Held on Monday 5th June 2023 at 7.30pm at Frank Wickham Hall**

Present: Cllr. A. Muller, Cllr. N. Ireland, Cllr. U. Towne, Cllr. R. Fearn, Cllr C Rowley and Cllr. D Neal.

In attendance: Parish Clerk R. Male and a member of the public.

23/06/5232 To receive apologies for absence

Apologies received from Cllrs. T. Day, V. Hobson and A. Kirke. District Councillor D. Muller, County Cllr. M. Ford and the Assistant Clerk, K. Darcy.

23/06/5233 Declaration of members interests

None.

23/06/5234 Public speaking

- **Members of the public**

A resident asked if there was an update on the lease/agreement of use request on Sandypits from Etwall Football Club. The Clerk reported that the Football Club were in talks with the local FA on what would be required and is waiting to hear back. Once a response is received the subject will be on the agenda for discussion.

A resident asked for further details regarding the agenda item on rugby posts on KGV as they have concerns. The resident was told the Council have been asked if posts could be considered on the field.

A resident asked what plans the Parish Council has to communicate with the village when the consultation for the local plan emerges. It was explained that when the Council are informed, depending on the time an extra ordinary meeting will most likely be called to discuss next steps.

23/06/5235 To confirm and agree as a true record the non-confidential Minutes of the Etwall Annual Parish Council meeting held on Monday 15th May 2023

It was **RESOLVED** that the minutes were a true and accurate record of the meeting on 15th May 2023.

23/06/5236 To consider a resolution to close the meeting for public participation under the Public Bodies (admission to meetings) Act 1960.

None.

23/06/5237 Chairman's announcements.

The Chair updated the Council on the recent meeting attended with Toyota. It was an interesting afternoon where attendees were showed around the hydrogen plant.

The recent Well Dressing event has been yet another fabulous village event. Thank you to all those involved. Well done to the Neighbourhood Planning group who attended to inform residents of recent developments.

23/06/5238 Review of Standing Orders and Code of Conduct

RESOLVED to change the standing orders to reflect that the public is allowed to film, record, and even live-stream on social media from public area without requiring council approval - assuming they do not interfere with the meeting.

RESOLVED to adopt the new code of conduct.

23/06/5239 Clerk's Report on outstanding matters and matters for information

Attached.

23/06/5240 Annual Audit 2022/23

a) To approve and note the Internal Audit Report for 2022/2023

RESOLVED approve and note the Internal Audit Report.

b) To approve the Annual Governance and Accountability Return 2022/23

RESOLVED that the Annual Governance and Accountability Return for 2022/23 be approved.

23/06/5241 Finance – Income and payments to 5th June 2023 (PC and FWH)

RESOLVED that all income and payments as submitted be agreed (attached).

23/06/5242 To confirm and agree the accounts to 31st May 2023 (EPC and FWH)

RESOLVED that the accounts and bank reconciliation for Etwall Parish Council and Frank Wickham Hall to 31st May 2023 as submitted, be agreed (attached).

23/06/5243 Planning Matters to be considered

None received.

23/06/5244 Community Speedwatch Group

Cllr. U. Towne gave the Council an update on recent data which included the following:

The (second) Etwall Speed Watch group was started in April 2022 sited at the bus stop at the junction of Main St/Sutton Lane. Up until now a total of ten sessions have been held. These sessions have been held at various times between 10am and 7.30pm for one hour. During this time there has been an average of 240 cars going past in both directions and an average of 17 people have been recorded as speeding.

It is felt by the group that a speed indicator device (SID) would be greatly received in this area. This will be investigated in more detail and reported at a later meeting and a request to the Safer Neighbourhood Team/Police to attend a meeting will be sent to discuss the concerns in the village.

23/06/5245 Etwall Welfare Trust for a donation and Parish Council representative

Donation request to be deferred to July's Parish Council meeting.

RESOLVED that Cllr. C. Rowley would be the Council representative moving forward.

23/06/5246 Etwall Community Project Group – new park equipment

To be discussed and considered by the Youth, Recreation and Allotments Committee at a Committee meeting to make a recommendation to Full Council.

23/06/5247 Neighbourhood Watch (remaining funds in the closed committee)

Cllr Ireland updated the Council that as the Neighbourhood Watch committee are no longer active, they would like to donate the money to the Parish Council and ask that the money is used towards crime or safety projects. There is just over £3,000 to be donated. A SIDs device will be considered as well as improvements to the CCTV system.

23/06/5248 East Midlands Freeport Update

No update received.

23/06/5249 Local Plan update (including Call for Sites)

No update received.

23/06/5250 Neighbourhood Plan

Awaiting confirmation on new funding for the year from Locality. Funding from SDDC of £5k should be received shortly which will enable a village questionnaire to be issued, a critical part of the neighbourhood plan process. A planning consultant is attending the next Working Group meeting to introduce themselves and see where the group are up to and advise next steps.

23/06/5251 EMA Noise Action Plan 2024-2028 Consultation

Noted.

23/06/5252 Request for rugby posts on King George V playing field

Cllr C. Rowley provided a report which is attached.

RESOLVED to continue to look to see how rugby facilities can be provided in the village (including a conversation with the leisure centre) however, until further details are provided around the request, the Council cannot take any further.

23/06/5253 Frank Wickham Hall – verbal update

The new fire alarm system has been installed however there are a few faults awaiting repair before the invoice is paid.

The gas and electric contracts with EDF have been renewed at the best tariffs reducing the monthly cost of both.

a) **Approval of the 2022/2023 Frank Wickham Hall Charity Accounts**

RESOLVED that the accounts be approved.

23/06/5254 Dates of committee meetings

Finance, Youth, Recreation and Allotments and Staffing committee meetings to be held before the next Full Council meeting.

23/06/5255 Date of next meeting

3rd July 2023.

23/06/5256 Exclusion of the Press and Public

Pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded from the Meeting due to the confidential nature of the business to be transacted.

23/06/5257 Personnel matters

Deferred to a staffing committee meeting.

23/06/5258 Meeting close

Meeting closed at 9.23pm.

Signed:..... Dated:.....

Etwall Parish Council – Clerk’s Report June 2023

Cricket Club letter

A letter has been received from the Cricket club asking the Parish council for help, advice and support on future developments of the clubs’ facilities. Clerk will invite representatives to the July meeting and add to the agenda.

Allotments – padlock code change and mowing of paths

RESOLVED to change the code in the coming weeks.

An allotment holder has recently offered to mow the paths between the plots. Clerk to contact the plot holder to see if they are still interested.

Swing seat on KGV play area

Clerk is chasing SDDC for the seat to be returned.

BT Fence

BT are sending out a contractor within the next 20 days to look at the fence.

Playground drainage

Drains filling up, been reported by a member of the public. Groundsman will keep an on them to keep clear.

Sheep worrying/dogs on leads

Update from SDDC 30.06 - As soon as our stocks of signs are replenished, I will look at getting some deployed in the area.

Chestnut Grove – abandoned Royal Mailbox

Royal Mail have confirmed that they have submitted the Council’s request for the box removal.

Note: Please be aware that this process can take a number of weeks to complete (up to 25 weeks). A photo has been sent to Royal Mail showing how it is now being used as a rubbish bin.

Playarea fencing

A bolt on one of the metal fence panels has rusted and broken away. Awaiting a site visit and quote for the replacement.

Allotment tap

There is a leak at the stop tap, so a plumber is required to investigate further. Clerk to arrange.

22/06/4832 a) Email from resident – ivy on fence by Bowls Club.

RESOLUTION: obtain quotes for the removal of all the ivy overgrowth.

Clerk is obtaining quotes alongside potential path works in the Frank Wickham Hall car park.

UPDATE: Agenda item at Full Council 06.03.23

22/09/4997 Bowls Club Water Leak

RESOLUTION: to instruct the contractor to carry out the works required at £969 + VAT per day.

Clerk has instructed the contractor. Awaiting next steps. Following Site meeting, Clerk will contact South Staffs Water to ascertain if there is still a leak.

Allotments Lease

Clerk is continuing to chase our updated lease.

Severn Trent noise Survey

Clerk is continuing to chase SDDC Planning.

DCC Highways issues reported:

Egginton Road (junction by KGV/public toilets)

One of the no-entry signs is faded. This has been reported. 21.12.22

Egginton Road (opposite vets)

Leaning tree over hanging footpath. Reported 29.12.22.

22/12/5082 Correspondence for discussion or determination (b)

Email from resident – regarding condition of verges following works on The Bancroft

Clerk has emailed Highways and Open Reach. December 2022.

Update: Forwarded to both DCC and SDDC. No reply from Open Reach.

Road Markings – Hilton/Egginton and Main Road Junction

A resident has raised concern of the state of the road marking on this junction (opposite John Port). Clerk has raised the issue with DCC Highways, Martyn Ford and asked all Councillors to report the issue.

Cheshunt Grove – shop parking

Awaiting a site visit from Highways (DCC)

Overhanging Hedge Main St near Burnaston Lane

Reported to DCC FS-Case-510123008

Etwall Parish Council

Meeting - 5th June 2023

MINUTE NUMBER ONCE APPROVED:

Expenditure

Payments to be authorised

| Date | Payee | Description | VAT | Amount (inc VAT) |
|----------|-------|-------------|-----|------------------|
| 18.05.23 | Nest | Pension | | £ 193.40 |
| 22.05.23 | Tesco | Mobile | | £ 12.99 |

Invoices to be authorised for payment:

| | | | | |
|--|----------------------------------|----------------------------|----------------|-----------------|
| | NU-Blades | Strimmer | 39.83 | £ 239.00 |
| | Spencer Academies Trust | Coronation - car park hire | | £ 25.00 |
| | A. Muller | Chair allowance | | £ 300.00 |
| | East Midlands Audit Services Ltd | Annual Audit | | £ 136.50 |
| | | Total | £ 39.83 | £ 906.89 |

Income since last meeting

| | | | |
|-------|--|--------------|------------|
| None. | | | |
| | | | |
| | | Total | £ - |

Frank Wickham Hall

Payments made since last meeting (including those authorised at the last meeting and direct debits)

| Date | Payee | Description | Amount |
|----------|-------|-------------|---------|
| 31.05.23 | BT | Wifi | £ 32.34 |

Invoices to be authorised for payment:

| Date | Payee | Description | Amount |
|------|----------------------------------|--------------------|----------------|
| | East Midlands Audit Services Ltd | Annual Audit 22/23 | £ 30.00 |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| | | Total | £ 62.34 |

Income 01.05.23-31.05.23

| | | | |
|---------|-------------|--------------|-------------------|
| Various | Hall hirers | Hall hire | £ 1,367.00 |
| | | Total | £ 1,367.00 |

ETWALL PARISH COUNCIL - Bank Reconciliation
Meeting 5th June 2023

| | | |
|---|--------------|--------------------|
| Opening Balance 30th April 2023 | £ | 79,443.02 |
| Add Total Receipts | £ | - |
| Less Total Payments | £ | 8,345.33 |
| | TOTAL | £ 71,097.69 |
| Represented by: | | |
| Unity Trust Account T1 at 31.05.23 | £ | 1,225.42 |
| Unity Trust Account T2 at 31.05.23 | £ | 69,872.27 |
| | TOTAL | £ 71,097.69 |
| Plus receipts not banked | | |
| Less payments made | | |
| Closing balance at 31st May 2023 | TOTAL | £ 71,097.69 |

FRANK WICKHAM HALL ACCOUNTS**Bank Reconciliation**

| | |
|---|--------------------------|
| Opening Balance 30th April 2023 | £ 41,877.54 |
| Add Total Receipts | £ 1,367.00 |
| Less Total Payments | £ 3,711.20 |
| | TOTAL £ 39,533.34 |
| Represented by: | |
| CAF Bank at 31.05.23 | £ 29,366.27 |
| Virgin Account at 31.05.23 | £ 10,167.07 |
| | TOTAL £ 39,533.34 |
| Plus receipts not banked | |
| Less payments made | |
| Closing balance at 31st May 2023 | TOTAL £ 39,533.34 |

£ -

Update to Parish Council regarding request to provide rugby posts and pitch on King George V Playing Field

Background

At the Parish Council Meeting on 15th May, Andy Kirke mentioned that he had been approached by a resident asking if the Parish Council would provide a rugby pitch and posts on the King George V Playing Field.

Parish Councillors raised a number of concerns which need to be resolved before a final decision can be made.

We agreed to take 2 initial actions:

Rhia was to make contact with the Leisure Centre, which she has done, to see if they could provide some Rugby facilities. That would seem to be the more appropriate option.

Secondly, I agreed I would make contact with the individual to find out more details to resolve any concerns.

As of Monday 29th, I have not been able to make further contact with the resident, but will keep trying.

The outstanding issues to resolve if rugby facilities are to be provided on King George V would appear to be:

1. Risk of balls going over into neighbouring gardens
 - This is already a concern, so we would need to be sure that the problem is not going to get worse
2. Effects on Etwall FC use of the pitch
 - We need to ensure that any use for rugby does not adversely affect the need for the pitch by the Etwall football team
3. Changing facilities
 - None available
4. Parking
 - Available
5. Potential extra damage to the pitch
 - We need to understand if using the pitch for rugby would result in significant extra wear and tear
 - I would suggest we ask the groundsmen for their views before taking any final decision
6. Costs of providing the facility
 - We would need to buy a set of posts – and replace them when they are life expired
 - Costs of marking out the pitch
 - Cost of any extra costs due to extra usage and specifically usage for rugby

Summary

I recommend that the Parish Council continue to look to see how rugby facilities can be provided in the village, however until we have further detail we cannot answer the outstanding questions and make a decision.

Chris Rowley 29th May 2023