

ETWALL PARISH COUNCIL

Minutes of the Etwall Parish Council Meeting Held on Monday 6th February 2023 at 7.30pm at Frank Wickham Hall

Present: Cllr A Kirke (Chair), Cllr N Ireland, Cllr A Muller, Cllr D Neal, Cllr U Towne, Cllr R Fearn, Cllr B Payton

In attendance: Clerk, Rachel Male, Assistant Clerk, K. Darcy, District Councillor D. Muller, County Councillor Martyn Ford, and members of the public.

23/02/5117 To receive apologies for absence.

Apologies received from Cllrs. McCallum, Rowley and Hobson

23/02/5118 Variation of Order of Business (if required)

None

23/02/5119 Declaration of members interests

All members of Etwall Parish Council attending this meeting, being automatically Trustees of the Frank Wickham Hall Charity and King George V Playing Field Charities declared an interest.

Cllrs Kirke and Fearn declared an interest in agenda item 13. Flood Issues Jacksons Lane as they both reside on this road.

23/02/5120 Public speaking

a) Members of the Public

- There was a request to include a regular item on the agenda for the Local Plan, including Call for Sites, to maintain village awareness.
- Concern over grass verges was raised.
- A resident asked that the Parish Council reject any moves to further develop land at Main Street/Burnaston Lane (SHELAA 121).

b) County and District Councillors

County Councillor M. Ford

- Minerals Local Plan now going to public consultation for further comment.
- There is a proposed increase 3.75% in council tax.
- Potholes – 18 teams now increased to 31 so pothole repairs should improve.
- There is a meeting with the Chair of Egginton Parish Council tomorrow regarding the crossroad junction at Carriers Road.

District Councillor D Muller

- Abandoned caravan on the A516 has been now removed.
- An abandoned transit van on Main Street is being investigated.

23/02/5121 To confirm and agree as a true record the non-confidential Minutes of the Etwall Parish Council meeting held on 9th January 2023

It was **RESOLVED** that the minutes were a true and accurate record of the meeting held on 9th January 2023.

23/02/5122 To consider a resolution to close the meeting for public participation under the Public Bodies (admission to meetings) Act 1960.

None

23/02/5123 Chairman's announcements

None.

23/02/5124 Clerk's Report on outstanding matters and matters for information.

Attached.

23/02/5125 Planning Applications

DMPA/2022/1628 - Proposed two storey extension to rear and conversion of garage at 65 Belfield Road, Etwall, Derby, DE65 6JL. **NOTED.**

23/02/5126 Neighbourhood Plan

SDDC have confirmed area designation (dated 23rd January 2023). Next meeting for the Neighbourhood Plan Working Group is on Wednesday 8th February 2023.

23/02/5127 KGV and Play area update.

Benches and picnic tables - should be fitted within the next month.

FWH footpath – no update on quotes.

Youth hut concrete hard standing – awaiting date from contractor.

DCC tree planting scheme – Cllr. Hobson is meeting DCC Countryside Officer within the next 2 weeks to discuss planting dates.

Gym equipment – funding has been applied for. Awaiting a response.

a) Youth hut (to consider and agree quote received for the re-painting)

It was **RESOLVED** to accept a quote for £559 + VAT for the hut to be painted once the concrete has been laid).

23/02/5128 KGV Playground Maintenance

SDDC have been instructed to undertake future maintenance and safety inspections of playground.

RESOLVED that the Clerk will investigate additional insurance cost (for fire/theft/damage), and if below £100 will add to existing insurance.

23/02/5129 Flood issues Jacksons Lane

Following a visit by a drainage technician from SDDC the Parish Council have been advised to be aware of the wider impact of the development at Jacksons Lane. The drainage technician is highlighting the potential future risks to the Flood Authority. The Parish Council will review the report provided by SDDC before the next meeting and ask the technician to keep the Council up to date.

23/02/5130 Kings Coronation

Initial plans are underway to celebrate the Coronation.

a) Budget allowance for Coronation event

RESOLVED to allocate £3,000 for the event.

b) Formalise working group to move the celebration forward

Cllrs Fearn, Hobson and Cllr Muller would form a working group for this event.

23/02/5131 Rubbish issue on Main Street Etwall

The Parish Council are exploring solutions to this issue.

23/02/5132 Football Club Lease on Sandypits

The Clerk will speak with the football club to clarify their requirements, and this will be discussed further next month.

23/03/5133 Public toilets

To be deferred to the March meeting.

23/03/5134 Village flower displays

It was **RESOLVED** to go ahead with summer displays for 2023. Approx cost £2249.40. Lamppost testing and DCC highways licence to be sorted. So long as the Council remain within budget for village flower displays (£3,000) the Clerk will arrange.

23/02/5135 Request for a memorial bench

To be deferred to the March meeting.

23/02/5136 Frank Wickham Hall

General update:

- Ongoing issue with heating is being resolved at a cost of £1360. It was **RESOLVED** the Parish Council would pay this out of the S133 annual grant the Council pays the village hall.
- The budget will need to be reviewed due to increased utility costs (EDF gas contract is up for renewal, new deals to be investigated).
- It was reported the extractor fan may need replacing.
- SDDC Waste Collection - decision deferred to next meeting.
- EDF gas contract – as the contract is up for renewal new contracts to be investigated by Cllr. Neal. Smart meters are being installed on 9th February 2023.

23/02/5137 Finance – Income and payments to 6th February 2023 (EPC and FWH)

It was **RESOLVED** to approve income and payments as shown on attached schedule and the account and band reconciliation be approved.

23/02/5138 To confirm and agree the accounts to 6th February 2023 (for both EPC and FWH)

It was **RESOLVED** to approve the accounts to 6th February 2023.

23/02/5139 Financial Regulations and Standing Orders

To be deferred to the March meeting.

23/02/5140 Date of next meeting and committee meetings

Date of next meeting 6th March 2023.

No committee meetings are planned.

23/02/5141 Meeting close – 21.19.

Etwell Parish Council – Clerk’s Report
6th February 2023

23/01/5105 Tree Works (bowls green and tree located by the school)

Update: Contractor instructed.

23/01/5106 Summer Holiday Provision (£1500 maximum spend)

Update: All booked for a cost of £1225 exc. VAT. Dates confirmed as 31.07/08.08/16.08/24.08.

23/01/5107 Village Signs and Highways Audit

Update: Councillors to split village and report findings to the Clerk for action by appropriate landowner/local authority by the April meeting,

23/01/5108 KGV Bench and Picnic Table Fitting costs

Update: awaiting update from contractor on date.

Sheep worrying/dogs on leads

Update from SDDC 30.06 - As soon as our stocks of signs are replenished, I will look at getting some deployed in the area.

Chestnut Grove – abandoned Royal Mailbox

Royal Mail have confirmed that they have submitted the Council’s request for the box removal.

Note: Please be aware that this process can take a number of weeks to complete (up to 25 weeks). A photo has been sent to Royal Mail showing how it is now being used as a rubbish bin.

Playarea fencing

A bolt on one of the metal fence panels has rusted and broken away. Awaiting a site visit and quote for the replacement.

Allotment tap

There is a leak at the stop tap, so a plumber is required to investigate further. Clerk to arrange.

22/06/4832 a) Email from resident – ivy on fence by Bowls Club.

RESOLUTION: obtain quotes for the removal of all the ivy overgrowth.

Clerk is obtaining quotes alongside potential path works in the Frank Wickham Hall car park.

UPDATE: Quotes being obtained and should be on March agenda for approval.

KGV/Bowls Club Hedge

Groundsman to remove 3ft from the posts and cut the hedge. To be carried out over the winter months.

22/09/4997 Bowls Club Water Leak

RESOLUTION: to instruct the contractor to carry out the works required at £969 + VAT per day.

Clerk has instructed the contractor. Awaiting next steps.

22/09/4995 Trial of Speed Indicator Devices/new village signage

RESOLUTION: to not pursue the devices and the Clerk will investigate, for the 3 entrances to the, new signage advertising we are Community Speed Watch village. Ongoing.

Update: to be added to the March agenda.

22/09/4999 Public Toilets

To discuss and agree cost of installing outdoor lighting

SDDC are happy to procure the installation of two motion sensing security lights, however they would require the Parish Council's agreement to bear the cost and become the billing authority for the electricity supply to the closed toilets.

Installation cost would be approx. £500 + VAT.

The Clerk will speak with SDDC asking them to go ahead with sourcing an accurate quote and the Clerk will report back to Council.

Update: SDDC advised on the 26.01 that they are waiting for an update from their electrical contractors

Allotments Lease

Clerk is continuing to chase our updated lease.

Chased: 05.01.23/16.01.23/06.02.23

Litter bins

Litter bin (opposite leisure centre, Hilton Road by the traffic light crossing) – Clerk has raised with SDDC that this bin in particular seems very small for the amount of people passing- a high volume of John port children walk past it with litter, as well as residents, and the grass area often gets littered as the bin overflows so litter blows away. Also, the door is hanging off. A delivery of bins has been received by SDDC and they will now request a job for it to be replaced.

Severn Trent noise Survey

Clerk is continuing to chase SDDC Planning

DCC Highways issues reported:

Egginton Road (junction by KGV/public toilets)

One of the no-entry signs is faded. This has been reported. 21.12.22

Egginton Road (opposite vets)

Leaning tree over hanging footpath. Reported 29.12.22

22/12/5082 Correspondence for discussion or determination (b)

Email from resident – regarding condition of verges following works on The Bancroft

Clerk has emailed Highways and Open Reach. December 2022.

Update: Forwarded to both DCC and SDDC. No reply from Open Reach.

Road Markings – Hilton/Egginton and Main Road Junction

A resident has raised concern of the state of the road marking on this junction (opposite John Port). Clerk has raised the issue with DCC Highways, Martyn Ford and asked all Councillors to report the issue.

Cheshunt Grove – shop parking

Awaiting a site visit from Highways (DCC)

Parking, lack of access to property (Springfield Road)

A resident has written to the Clerk re the above. This has been forwarded to both DCC and SDDC.

The land in question is owned by SDDC it has been forwarded to Cllr. Lisa Brown for her to chase on behalf of the resident.

Etwell Parish Council

Meeting - 6th February 2023

MINUTE NUMBER ONCE APPROVED:

Expenditure**Payments to be authorised**

Date	Payee	Description	VAT	Amount (inc VAT)
19.01.23	ICO	Data protection renewal		£ 35.00
23.01.23	Tesco	Mobile		£ 12.99
24.01.23	Staff	Salaries		£ 3,702.34
24.01.23	HMRC Period 10	Tax + NI		£ 1,044.06
26.01.23	Nest	Pensions (2 months)		£ 523.59

Invoices to be authorised for payment:

06.02.23	PWLB	Loan		£ 2,462.38
09.02.23	Lloyds Credit Card	Monthly fee / replacement litter pick ends and rings / printing paper		£ 50.25
		Total	£ -	£ 7,830.61

Income since last meeting

Various	Allotment Holders	Rent	£ 4,219.54
17.01.23	Pigeon Club	Rent	£ 100.00
19.01.23	Bowls Club	2nd payment for floodlights	£ 4,089.54
		Total	£ 8,409.08

Frank Wickham Hall

Payments made since last meeting (including those authorised at the last meeting and direct debits)

Date	Payee	Description	Amount
16/01/2023	CAF Bank	Bank Charges	£ 5.00
16/01/2023	South Staffordshire Water	Water rates	£ 85.50
16/01/2023	EDF	Electric	£ 160.00
16/01/2023	EDF	Gas	£ 458.00
17/01/2023	EPC	Pigeon Club Rent	£ 100.00
17/01/2023	Contractor	Building maintence	£ 46.07
17/01/2023	D.Neal	Expenses (fluorescent tube starters and adhesive)	£ 22.30
30/01/2023	Clerk	Water Filters	£ 149.98
30/01/2023	Hirer	Refund of deposit	£ 84.00
31/01/2023	BT	Wifi	£ 32.34

Date	Payee	Description	Amount
		Total	£ 1,143.19

Income 01.01.23 - 31.01.23

	Various hirers	Hall hire	£ 4,485.50
		Total	£ 4,485.50

ETWALL PARISH COUNCIL - Bank Reconciliation
Meeting 6th February 2023

<u>Opening Balance 31st December 2022</u>	£	71,080.65
Add Total Receipts	£	4,383.54
Less Total Payments	£	10,819.41
	TOTAL £	64,644.78
Represented by:		
Unity Trust Account T1 at 31.01.23	£	1,243.42
Unity Trust Account T2 at 31.01.23	£	63,401.36
	TOTAL £	64,644.78
Plus receipts not banked		
Less payments made		
Closing balance at 31st January 2023	TOTAL £	64,644.78

FRANK WICKHAM HALL ACCOUNTS**Bank Reconciliation**

<u>Opening Balance 31st December 2022</u>	£ 46,231.88
Add Total Receipts	£ 4,485.50
Less Total Payments	£ 1,175.53
	TOTAL £ 49,541.85
Represented by:	
CAF Bank at 31.01.23	£ 39,401.44
Virgin Account at 31.01.23	£ 10,140.41
	TOTAL £ 49,541.85
Plus receipts not banked	
Less payments made	
Closing balance at 31st January 2023	TOTAL £ 49,541.85