

**Minutes of the Etwall Parish Council Meeting
Held on Monday 9th January 2023 at 7.30pm at Frank Wickham Hall**

Present: Cllr N Ireland
Cllr C Rowley
Cllr D Neal
Cllr J McCallum
Cllr B Payton
Cllr V Hobson
Cllr A Muller
Cllr U Towne
Cllr R Fearn

In attendance: Clerk, Rachel Male, Assistant Clerk, K. Darcy, District Councillors L. Brown and members of the public.

In the absence of a Chair, Cllr. A. Muller (Vice Chair) took the meeting.

23/01/5092 To receive apologies for absence

Apologies received from Cllr. A. Kirke, County Councillor M. Ford and District Councillor D Muller and Cllr. A Kirke.

23/01/5093 Variation of Order of Business

None required.

23/01/5094 Declaration of members interests

Cllr. Fearn declared an interest in agenda item 10. Planning Applications DMPA/2022/1583 as she is a neighbour.

23/01/5095 Public speaking

(a) Members of the Public

- A member of the public thanked the Parish Council for the Christmas tree and lights display and for the Parish Council's response to the SDDC Issues and Options Consultation.
- A member of the public asked that the Parish Council continue to communicate with residents regarding the Issues and Options Consultation.
- A member of the public stated they had heard rumours of another application for housing in the parish for 160 dwellings. Neither District nor the Parish Council were aware of this however, this would be followed up.
- It was advised that the Almshouses have had approval for the planning application in respect of double glazing and District Cllr. Brown was thanked for her support with this.
- It was asked that feedback be given to SDDC regarding the complexity of the process for the Issues and Options Consultation.
- Cllr. Muller (Chair) thanked Cllr. Fearn, Cllr Rowley and Cllr Neal for their input into the Issues and Options Consultation.
- Concerns were raised in respect of the planning application in agenda item 10. These related to potential parking issues in a single lane carriageway, potential drainage issues, and character of proposed building.

(b) District Councillor – L. Brown

- Th next Safer Neighbourhood Forum is on 1st February in Egginton.
- Thanked the Parish Council for the time and effort put into the Issues and Options Consultation
- Advised of the success in refusing permission for the additional 15 houses on the Jackson Lane site.

- Briefed on changes to National Planning Policy and the Levelling Up and Regeneration Agenda
- The next meeting for the Local Plan will be held in April/ May. Over 2500 responses received.

23/01/5096 To confirm and agree as a true record the non-confidential Minutes of the Etwall Parish Council meeting held on 5th December 2022

It was **RESOLVED** that these minutes were an accurate recording of the above meeting. Proposed Cllr. Fearn, Seconded Cllr. Towne.

23/01/5097 To note the minutes of the Finance Committee meeting held on 12th December 2022 (budget and precept to be considered and agreed at agenda item 21.

Minutes were noted by the full council.

23/01/5098 To consider a resolution to close the meeting for public participation under the Public Bodies (admission to meetings) Act 1960.

No additional exclusion required. Item 17 excluded on agenda.

23/01/5099 Chairman's announcements

None

23/01/5100 Clerk's Report on outstanding matters and matters for information

Attached.

23/01/5101 Planning Applications

- a) DMPA/2022/1583 - Conversion of existing dwelling into storage, gym and utility area on the ground floor, and a granny flat to the first floor, with a single storey rear extension and new porch to the front and new 4-bedroom 2 storey property. 1 Broomhill Cottage, Jacksons Lane, Etwall Common, Derby, DE65 6PX
- RESOLVED to object to the application in respect of drainage issues, access/parking, not in keeping with the surrounding area and environmental issues.**

23/01/5102 Neighbourhood Plan

The working group agreed at the December meeting that Etwall Neighbourhood plan should only cover Etwall. Consideration had been given to a joint plan with Burnaston Parish Council, however, it was felt this would over complicate the process, though there will be on-going communication with Burnaston. Designation forms have been submitted to SDDC for funding towards the Neighbourhood plan (£5k) which will be administered by the Parish Council. Quotes are being obtained from Planning Consultants. The Parish Council were in favour of the proposals put forward by the working group.

23/01/5103 KGV and Play area update

Cllr Hobson provided a verbal update. Unfortunately, some damage (vandalism) had occurred to the Christmas tree outside the village hall. Delivery of the new picnic benches and table is expected imminently. Quotes are being obtained for remaining items for playground area. The Parish Council have applied to the National Lottery Community Fund to install Adult Exercise equipment on the KGV field for use by all residents and visitors.

23/01/5104 KGV Playground Maintenance

It was **RESOLVED** to accept quotation of £526.80 per annum from SDDC to undertake safety inspections at the playground. Clerk to seek extension to current arrangements.

- 23/01/5105 Tree Works**
It was **RESOLVED** to accept a quotation of £350 for pruning of trees at bowling green and KGV playing field.
- 23/01/5106 Summer Holiday Provision**
It was **RESOLVED** to go ahead with Summer Holiday Provision with a budget set at £1500 maximum spend.
- 23/01/5107 Village Signs and Highways Audit**
It was **RESOLVED** that the Parish Council will undertake an audit of DCC and SDDC issues around the village in March.
- 23/01/5108 KGV Bench and Picnic Table Fitting costs**
It was **RESOLVED** to accept quotation of £1145 for picnic table and benches.
- 23/01/5109 Frank Wickham Hall – verbal update**
Cllr. Neal provided a verbal update regarding various maintenance items and works planned in next few months. An application for Village Hall Jubilee funding will be submitted.
- 23/01/5110 Finance – Income and payments to 9th January 2023 (EPC and FWH)**
RESOLVED that all income and payments submitted be agreed (attached).
- 23/01/5111 To confirm and agree the accounts to 31st December 2022 (for both EPC and FWH)**
It was **RESOLVED** that the accounts and bank reconciliation for Etwall Parish Council and Frank Wickham Hall as submitted, be agreed.
- 23/01/5112 To approve the 2023/2024 Budget and Precept**
It was **RESOLVED** to approve the budget as recommended by the Finance Committee and increase the precept by £2,049 to £60,347.
- 23/01/5113 Date of next meeting and committee meetings**
The next Parish Council meeting will be on 6th February 2023.
- 23/01/5114 Exclusion of the Press and Public**
Members of the public left the meeting.
- 23/01/5115 Pride of Etwall Award**
The Parish Council discussed and voted on the nominations received for the Pride of Etwall Award. The results will be announced at the Annual Parish Meeting in March.
- 23/01/5116 Meeting closed – 20.58**

Etwall Parish Council – Clerk’s Report
9th January 2023

Sheep worrying/dogs on leads

Update from SDDC 30.06 - As soon as our stocks of signs are replenished, I will look at getting some deployed in the area.

Chestnut Grove – abandoned Royal Mailbox

Royal Mail have confirmed that they have submitted the Council’s request for the box removal.

Note: Please be aware that this process can take a number of weeks to complete (up to 25 weeks). A photo has been sent to Royal Mail showing how it is now being used as a rubbish bin.

Playarea fencing

A bolt on one of the metal fence panels has rusted and broken away. Awaiting a site visit and quote for the replacement.

Allotment tap

There is a leak at the stop tap, so a plumber is required to investigate further. Clerk to arrange.

22/06/4832 a) Email from resident – ivy on fence by Bowls Club.

RESOLUTION: obtain quotes for the removal of all the ivy overgrowth.

Clerk is obtaining quotes alongside potential path works in the Frank Wickham Hall car park.

KGV/Bowls Club Hedge

Groundsman to remove 3ft from the posts and cut the hedge. To be carried out over the winter months.

22/09/4997 Bowls Club Water Leak

RESOLUTION: to instruct the contractor to carry out the works required at £969 + VAT per day.

Clerk has instructed the contractor. Awaiting next steps.

22/09/4998 DCC Snow Warden Scheme 2022-2023

RESOLUTION: to take part in the scheme.

22/09/4995 Trial of Speed Indicator Devices/new village signage

RESOLUTION: to not pursue the devices and the Clerk will investigate, for the 3 entrances to the, new signage advertising we are Community Speed Watch village. Ongoing.

22/09/4999 Public Toilets

To discuss and agree cost of installing outdoor lighting

SDDC are happy to procure the installation of two motion sensing security lights, however they would require the Parish Council’s agreement to bear the cost and become the billing authority for the electricity supply to the closed toilets.

Installation cost would be approx. £500 + VAT.

The Clerk will speak with SDDC asking them to go ahead with sourcing an accurate quote and the Clerk will report back to Council.

Update: Clerk has emailed SDDC, awaiting a reply. Chased 05.01.23

Allotments Lease

Clerk is continuing to chase our updated lease.

Chased: 05.01.22.

Litter bins

Egginton Road bin (by the footbridge)

Update: now installed and invoice received.

Litter bin (opposite leisure centre, Hilton Road by the traffic light crossing) – Clerk has raised with SDDC that this bin in particular seems very small for the amount of people passing- a high volume of John port children walk past it with litter, as well as residents, and the grass area often gets littered as the bin overflows so litter blows away. Also, the door is hanging off. A delivery of bins has been received by SDDC and they will now request a job for it to be replaced.

Severn Trent noise Survey

Clerk is continuing to chase SDDC Planning

Bollards on land at the bottom of KGV opposite the public toilets

Cars have been driving onto the grass verge to turn around – Clerk has received a quote from the Contractor for placing 3 new bollards in the area to prevent this, £130. **RESOLVED** to accept this and carry out the works as soon as possible.

UPDATE: 4 new wooden bollards fitted at a cost of £140. Invoice received.

DCC Highways issues reported:

Egginton Road (junction by KGV/public toilets)

One of the no-entry signs is faded. This has been reported. 21.12.22

Egginton Road (opposite vets)

Leaning tree over hanging footpath. Reported 29.12.22

22/12/5082 Correspondence for discussion or determination (b)

Email from resident – regarding condition of verges following works on The Bancroft

Clerk has emailed Highways and Open Reach. December 2022.

Road Markings – Hilton/Egginton and Main Road Junction

A resident has raised concern of the state of the road marking on this junction (opposite John Port). Clerk has raised the issue with DCC Highways, Martyn Ford and asked all Councillors to report the issue.

Update: chased 05.01.23

Cheshunt Grove – shop parking

Awaiting a site visit from Highways (DCC)

Etwall Parish Council

Meeting - 9th January 2023

MINUTE NUMBER ONCE APPROVED:**Expenditure****Payments to be authorised**

Date	Payee	Description	VAT	Amount (inc VAT)
20.12.22	Staff	Salaries		£ 5,921.89
20.12.22	HMRC	Tax and NI		£ 2,482.23
22.12.22	Tesco	Mobile		£ 12.99
31.12.22	Unity Bank	T2 Account Charge		£ 25.95
31.12.22	Unity Bank	T1 Account Charge		£ 18.00

Invoices to be authorised for payment:

	Contractor	KGV bollard replacement/KGV litter bin rescue/Egginton Road bin fitting		£ 315.00
	FWH	PC Committee Meetings		£ 40.00
	NU Blades	Mower and equipment service	£ 136.69	£ 820.13
	Clerk	Mileage		£ 60.30
11.01.23	Lloyds Credit Card	Monthly fee		£ 6.00
	NBB Outdoors	Benches and picnic tables on KGV	£ 710.00	£ 4,260.00
		Total	£ 846.69	£ 13,962.49

Income since last meeting

Various	Allotment Holders	Rent	£ 468.00
		Total	£ 468.00

Frank Wickham Hall

Payments made since last meeting (including those authorised at the last meeting and direct debits)

Date	Payee	Description	Amount
15/12/2022	CAF Bank	Bank Charges	£ 5.00
15/12/2022	South Staffordshire Water	Water rates	£ 85.50
15/12/2022	EDF	Electric	£ 63.00
15/12/2022	EDF	Gas	£ 458.00
03/01/2023	BT	Wifi	£ 32.34

Payments requiring authorisation:

Date	Payee	Description	Amount
	EPC	Pigeon Club Rent Transfer	£ 100.00
	Contractor	Drain pipe repair	£ 46.07
	D.Neal	Expenses (fluorescent tube starters and adhesive)	£ 22.30
		Total	£ 812.21

Income 01.12.22 - 31.12.22

	Various hirers	Hall hire	£ 490.96
		Total	£ 490.96

ETWALL PARISH COUNCIL - Bank Reconciliation
Meeting 9th January 2023

<u>Opening Balance 30th November 2022</u>	£	79,654.12
Add Total Receipts	£	396.00
Less Total Payments	£	8,969.47
	TOTAL £	71,080.65
Represented by:		
Unity Trust Account T1 at 31.12.22	£	1,243.42
Unity Trust Account T2 at 31.12.22	£	69,837.23
	TOTAL £	71,080.65
Plus receipts not banked		
Less payments made		
Closing balance at 31st December 2022	TOTAL £	71,080.65

FRANK WICKHAM HALL ACCOUNTS**Bank Reconciliation**

<u>Opening Balance 30th November 2022</u>	£ 46,735.75
Add Total Receipts	£ 490.96
Less Total Payments	£ 994.83
	TOTAL £ 46,231.88
Represented by:	
CAF Bank at 31.12.22	£ 36,091.47
Virgin Account at 31.12.22	£ 10,140.41
	TOTAL £ 46,231.88
Plus receipts not banked	
Less payments made	
Closing balance at 31st December 2022	TOTAL £ 46,231.88