

## ETWALL PARISH COUNCIL

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3rd May 2024

To: The Chairman and Members of Etwall Parish Council

Dear Councillor

You are summoned to attend the Annual Parish Council Meeting of Etwall, to be held on Monday 13th May 2024 at 7.30 pm in the Frank Wickham Hall.

Yours sincerely

*Rachel Male*

Rachel Male  
Clerk to the Council

### A G E N D A

1. **Election of the Chairperson for the year 2024/2025 and the completion of the Declaration of Acceptance of Office**
2. **Election of the Vice Chairperson for the year 2024/2025 and the completion of the Declaration of Acceptance of Office**
3. **To receive apologies for absence**
4. **Declaration of members interests**  
To enable Members to declare the existence and nature of any Disclosable Pecuniary Interests they have in subsequent agenda items, in accordance with the Parish Council's Code of Conduct. Interests that become apparent at a later stage in the proceedings may be declared at that time.
5. **Public speaking**
  - a) A period 15 minutes will be made available for members of the public and members of the Council to comment on any matter. Speaking will be limited to 3 minutes per person.
  - b) If the Police Liaison Officer, a County Council or District Council Member is in attendance they will be given the opportunity to raise any relevant matter.
6. **To confirm and agree as a true record the non-confidential Minutes of the Etwall Parish Council meeting held on 2nd April 2024**
7. **To consider a resolution to close the meeting for public participation under the Public Bodies (admission to meetings) Act 1960**  
"In view of the confidential nature of item..... to consider a resolution to exclude the press and public from the meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960, S1, in order to discuss the item"
8. **Chairman's announcements**
9. **Co-option**  
*To consider applications to fill Parish Councillor vacancies and co-opt new members on to the Council.*

10. **Review of Council Policies including Standing Orders, Financial Regulations and Code of Conduct**
11. **Appointment of Members to Existing Committees and Working Groups**  
*To discuss and confirm Members appointment to Committees/Working Groups*
12. **Consider and adopt Terms of Reference for Committees**
13. **Chairpersons Allowance**
14. **Signatories**  
*To discuss and agree signatories on Accounts.*
15. **Internal Audit**  
*To appoint an Internal Auditor for yearend accounts (31<sup>st</sup> March 2025).*
16. **Review of inventory of land and other assets including buildings and office equipment**
17. **Confirmation of arrangements for insurance cover in respect of all insurable risks**
18. **Review of the Council's subscriptions to other bodies**
19. **Determining the time and place of ordinary meetings of the Council up to and including the next annual meeting of the Council**
20. **Clerk's Report on outstanding matters and matters for information**
21. **Annual Audit 2023/24**
  - a) *To approve and note the Internal Audit Report for 2023/2024*
  - b) *To approve the Annual Governance and Accountability Return 2023/24*
22. **Finance – Income and payments to 13th May 2024 (EPC and FWH).**  
*To approve the income and payments to 13th May 2024.*  
*An update may be provided at the Meeting. Please note that all invoices are available for inspection. Please contact the Clerk if you have any questions prior to the Meeting.*
23. **To confirm and agree the accounts to 30th April 2024 (EPC and FWH).**
24. **Bench work**  
*To agree to reimburse costs for refurbishment works undertaken on village benches.*
25. **Capital Scheme Constraints – email from Richard Handbury**  
*To discuss email from County regarding the footway improvement scheme on Burnaston Lane which was in the Capital Programme of Works for 2022-23*
26. **SDDC/DCC Flood Wardens**  
*To discuss email from District and County Council about email received stating the Environment Agency are looking to recruit more Flood Wardens.*
27. **Main St and Sutton Lane bus stop**  
*To discuss condition of the bus stop and email received from County Council regarding possibility of a new shelter.*
28. **Allotments**  
*To discuss and agree how the new mower will be used for footpaths, discuss concerns raised from the allotment association and email received from a nearby resident regarding ivy growth.*
29. **Footpath 6 Concerns**

*To receive an update and agree actions from the Parish Council.*

**30. Donation request from Etwall Army Cadet Detachment**

*To consider a donation for the cadets' participation in an expedition to Gibraltar in 2025.*

**31. Road Traffic Regulation Order – (A516 Hilton to the Boundary with Derby City Council) (40mph and Derestricted Speed Limit) Order 2024 + Road Traffic Regulation Order – (A5132 Swarkstone to Hilton and Adjacent Road) (Restricted Road, 40mph and 50mph Speed Limit) Order 2024**

*To consider the above received from County.*

**32. South Derbyshire's Draft Cycle Network Supplementary Planning Document**

*To discuss and agree response on District's consultation on a Draft Cycle Network Supplementary Planning Document (SPD).*

*The main purpose of the SPD is to identify an aspirational network of routes, both on and off highway, as a basis for negotiating developer contributions toward their implementation.*

**33. Planning Matters to be considered.**

- a) DMPA/2024/0410 - The variation of Condition 2 of permission ref. DMPA/2023/0956 (approved plans) for the change of use from existing hard surface area to a car park and the erection of a meditation hall at Ashe Hall, Ash Lane, Etwall, Derby, DE65 6HT
- b) DMOT/2024/0405 - The felling and pruning of trees in a Conservation Area at The Mount, Burnaston Lane, Etwall, Derby, DE65 6LX
- c) DMPA/2024/0470 - The erection of a new two-bedroom dwelling on land at 3 Egginton Road, Etwall, Derby, DE65 6NB
- d) DMPA/2024/0361 - Baldfields Farm, Ash Lane, Etwall, Derby, DE65 6HT  
Construction of a livestock building with associated covered cattle handling area, construction of covered slurry/dirty water store, formation of surface water attenuation swale, landscaping and habitat creation works.
- e) Planning Application: Battery Energy Storage System, Derby Road, Egginton

**34. East Midlands Freeport Update.**

*To receive an update on the latest developments.*

**35. Local Plan update (including Call for Sites).**

**36. Neighbourhood Plan.**

*To receive a verbal update from the working group.*

**37. Frank Wickham Hall – verbal update.**

- a) *Insurance renewal – discuss and agree insurance renewal.*
- b) *PA quote – to discuss and agree on quotes received.*
- c) *Parking concerns on hard standing – to discuss email received from village hall users group.*

**38. Library access road**

*To discuss concerns raised by the library and agree action if needed.*

**39. Request from Etwall Primary School PTA**

*To discuss the request from the PTA to use the field in May 2025 for an event.*

**40. Dates of committee meetings.**

*To agree dates of any committee meetings required*

**41. Date of next meeting – 3rd June 2024.**

**42. Meeting close.**

Information relating to Etwall Parish Council including minutes and agendas are available at [www.etwall.org.uk](http://www.etwall.org.uk) or see our Facebook page at <https://www.facebook.com/EtwallPC/>