

14th May 2025

To: The Chairman and Members of Etwall Parish Council

Dear Councillor

You are summoned to attend the Annual Parish Council Meeting of Etwall, to be held on **Monday 19th May 2025 at 7.30 pm in the Frank Wickham Hall.**

Yours sincerely

Rachel Male

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Clerk to the Council

A G E N D A

1. **Election of the Chairperson for the year 2025/2026 and the completion of the Declaration of Acceptance of Office**
2. **Election of the Vice Chairperson for the year 2025/2026 and the completion of the Declaration of Acceptance of Office**
3. **To receive apologies for absence**
4. **Declaration of members interests**
To enable Members to declare the existence and nature of any Disclosable Pecuniary Interests they have in subsequent agenda items, in accordance with the Parish Council's Code of Conduct. Interests that become apparent at a later stage in the proceedings may be declared at that time.
5. **Public speaking**
 - a) A period 15 minutes will be made available for members of the public and members of the Council to comment on any matter. Speaking will be limited to 3 minutes per person.
 - b) If the Police Liaison Officer, a County Council or District Council Member is in attendance they will be given the opportunity to raise any relevant matter.
6. **To confirm and agree as a true record the non-confidential Minutes of the Etwall Parish Council meeting held on 7th April 2025**
7. **To consider a resolution to close the meeting for public participation under the Public Bodies (admission to meetings) Act 1960**
"In view of the confidential nature of item..... to consider a resolution to exclude the press and public from the meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960, S1, in order to discuss the item"
8. **Review of Council Policies including Standing Orders, Financial Regulations and Code of Conduct**
9. **Appointment of Members to Existing Committees and Working Groups**
To discuss and confirm Members appointment to Committees/Working Groups.

10. Consider and adopt Terms of Reference for Committees

11. Chairpersons Allowance

12. Signatories

To discuss and agree signatories on Accounts.

13. Internal Audit

To appoint an Internal Auditor for yearend accounts (31st March 2026).

14. Review of inventory of land and other assets including buildings and office equipment

15. Confirmation of arrangements for insurance cover in respect of all insurable risks

16. Review of the Council's subscriptions to other bodies

17. Determining the time and place of ordinary meetings of the Council up to and including the next annual meeting of the Council

18. Clerk's Report on outstanding matters and matters for information

19. Planning Matters to be considered.

- a. DMOT/2025/0388 - The felling of a Holly and False Acacia tree at 82 Main Street, Etwall, Derby, DE65 6LP
<https://planning.southderbyshire.gov.uk/dmapps.aspx/?ref=DMOT/2025/0388>
- b. DMPA/2025/0433 - Demolition of existing conservatory and the erection of a part two storey, part single storey rear extension and internal alterations at 2 Sycamore Close, Etwall, Derby, DE65 6JS
<https://planning.southderbyshire.gov.uk/dmapps.aspx/?ref=DMPA/2025/0433>
- c. DMPN/2025/0474 - Application to determine if Prior Approval is required for the installation of solar panels at Bearwardcote Farm, Derby Road, Etwall, Derby, DE65 6LR
<https://planning.southderbyshire.gov.uk/dmapps.aspx/?ref=DMPN/2025/0474>
- d. DMPA/2025/0530 - The erection of 9 no. dwellings at Land adjacent to 7 & 8 Slade Close, Etwall, DE65 6JH
<https://planning.southderbyshire.gov.uk/dmapps.aspx/?ref=DMPA/2025/0530>
- e. DMPN/2025/0553 - Prior Approval for a proposed formation of a new Agricultural access and track at Unnamed Road From Cropper Lane To Cropper Top Farm, Cropper, Ashbourne, DE6 5JJ
<https://planning.southderbyshire.gov.uk/dmapps.aspx/?ref=DMPN/2025/0553>

20. Request for Installation of Additional Benches on Village Bowling Green

To consider and agree a request to install two additional benches on the left-hand side of the village green, adjacent to the existing paved area. The Bowls Club has offered to cover all associated costs.

21. Public Rights of Way Minor Maintenance Agreement 2025-26

To consider and agree if the Council wish to participate in the above scheme.

22. East Midlands Freeport Update.

To receive an update on the latest developments.

23. Neighbourhood Plan.

To receive a verbal update from the working group.

24. Frank Wickham Hall

a. Village hall insurance renewal

To consider and agree the renewal of the village hall insurance.

b. Phase 3 Improvements

To consider and approve quotes for phase 3 improvements on the hall which will be funded by pre-allocated S106 monies which have now been received by SDDC for the Jacksons Lane development.

25. Finance

a. Income and payments to 12th May 2025 (EPC and FWH)

To approve the income and payments to 12th May 2025.

An update may be provided at the Meeting. Please note that all invoices are available for inspection. Please contact the Clerk if you have any questions prior to the Meeting.

b. To confirm and agree the accounts to 30th April 2025 (for both EPC and FWH)

26. Dates of committee meetings.

To agree dates of any committee meetings required

27. Date of next meeting and any committee meetings required

28. Exclusion of the Press and Public

Pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded from the Meeting due to the confidential nature of the business to be transacted.

29. Memorial bench/tree request

To consider the above request.

30. Personnel matters

31. Meeting close.