

27th August 2025

To: The Chairman and Members of Etwall Parish Council

Dear Councillors,

You are summoned to attend the Parish Council Meeting of Etwall, to be held on **Monday 1st September 2025 at 7.30pm in the Frank Wickham Hall.**

Yours sincerely,

Rachel Male

**Rachel Male
Clerk to the Council**

A G E N D A

1. **To receive apologies for absence**
2. **Variation of Order of Business (if required)**
3. **Declaration of members interests**
To enable Members to declare the existence and nature of any Disclosable Pecuniary Interests they have in subsequent agenda items, in accordance with the Parish Council's Code of Conduct. Interests that become apparent at a later stage in the proceedings may be declared at that time.
4. **Public speaking**
 - a) *A period 15 minutes will be made available for members of the public and members of the Council to comment on any matter. Speaking will be limited to 3 minutes per person.*
 - b) *If the Police Liaison Officer, a County Council or District Council Member is in attendance they will be given the opportunity to raise any relevant matter.*
5. **To confirm and agree as a true record the non-confidential Minutes of the Etwall Parish Council meeting held on 7th July 2025**
6. **To confirm and agree as a true record the non-confidential Minutes of the Etwall Extra Ordinary Parish Council meeting held on 14th July 2025**
7. **Planning applications to be considered**
 - a. To review correspondence received from a resident regarding Planning Application DMPA/2025/0530 and consider the Council's next steps.
 - b. DMPA/2022/1457 - Proposed development to build an MOT testing centre at Etwall Garage, Derby Road, Etwall, Derby, DE65 6LR
<https://planning.southderbyshire.gov.uk/dmapps.aspx/?ref=DMPA/2022/1457>
 - c. DMPA/2025/1001 - Installation of ground mounted solar photovoltaic (PV) farm with ancillary infrastructure at Land at Toyota Manufacturing UK, Derby, DE1 9TA
<https://planning.southderbyshire.gov.uk/dmapps.aspx/?ref=DMPA/2025/1001>
8. **Parish Council website**
Due to the retirement of our current contractor, the Council will consider and approve a new website provider

9. Highway Concerns

- a. To consider draft letter to residents regarding pavement parking issues and agree next steps*
- b. To consider correspondence from a resident regarding parking concerns in the village, specifically on Springfield Road*

10. Frank Wickham Hall Verbal Update

- a. Village Hall Redecoration – Approval of Quote
To consider and approve a quote of £5,352 + VAT for internal redecoration of the Village Hall during Autumn half term.*
- b. Door and window repairs – Approval of Quote
To consider and approve a quote of £694.10 + VAT for repairs to fire door, front door and minor window repairs.*
- c. Phase 3 order for PV panels and 5kW battery
To consider and approve a quote for solar panels from the final “initial” Sn 106 funding and FWH reserves contribution)*
- d. General update*

11. Christmas Display

To receive an update from Cllrs. Cain, Hobson, and Fearn and continue discussions and planning for this year’s Christmas display.

12. New Village Notice Boards

To discuss the possible installation of new notice boards in areas currently without provision, including Alms Meadow, The Nook, and Sandypits Lane, following feedback from the Neighbourhood Plan consultation.

- a. To note repairs made to KGV board at a cost of £32.44*

13. Allotment Gate

To discuss the recurring issues with the allotment gate and consider options to repair, replace, or remove it.

14. To consider removal of self-seeded saplings and overgrowth on green space near Egginton Road and agree next steps

15. Neighbourhood Plan

To receive an update on the latest activities and developments.

16. East Midlands Freeport Update

To receive an update on the latest developments.

17. Inspection Reports for King George V Play Area (latest from SDDC)

To review and consider the latest inspection reports and any associated costs for necessary maintenance work.

18. Remembrance Day Wreath and Poppies

To consider and agree purchase of wreath and additional lamppost poppies.

19. Groundsman Hut Rent

To consider correspondence regarding an increase in annual rent for the use of the Groundsman hut for the current and previous financial years, including mowing arrangements.

20. Groundsman equipment

To consider the purchase of a new hedge trimmer.

21. Clerk's Report on outstanding matters and matters for information

22. Parish Council Insurance

To discuss and approve the annual insurance.

23. 2024/25 External Audit Report

To report that the 2024/25 Audit and Limited Assurance Review is now complete, and a Certificate issued.

24. Finance

a. To note the payments made in August 2025 under delegated authority.

Please note that all invoices are available for inspection. Please contact the Clerk if you have any questions prior to the Meeting.

b. Income and payments to 1st September 2025 (EPC and FWH)

To approve the income and payments to 1st September 2025.

An update may be provided at the Meeting. Please note that all invoices are available for inspection. Please contact the Clerk if you have any questions prior to the Meeting.

c. To confirm and agree the accounts to 31st August 2025 (for both EPC and FWH)

25. Date of next meeting and any committee meetings required

26. Exclusion of the Press and Public

Pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded from the Meeting due to the confidential nature of the business to be transacted.

27. Staff members salary review (as per NALC recommendation)

28. Meeting close