

**Minutes of the Etwall Parish Council Meeting
7th April 2025 at 7.30pm at Frank Wickham Hall**

Present: Cllr. R. Fearn, Cllr. A. Kirke, Cllr. A. Muller, Cllrs. V. Hobson, Cllr. R. Hogan, Cllr. D. Neal, Cllr. L. Cain, Cllr. U. Towne and Cllr. P. Brogan.

In attendance: Parish Clerk R. Male and County Councillor M. Ford.

25/04/6166 To receive apologies for absence.

Apologies received from Cllr. N. Ireland, Cllr. C. Rowley and District Cllr. D. Muller.

25/04/6167 Variation of Order of Business (if required)

Not required.

25/04/6168 Declaration of members interests.

None.

25/04/6169 Public speaking

a. No members of the public present.

b. County Councillor Martyn Ford

No comments were made due to the pre-election period (purdah) currently in effect.

District Councillor Andrew Kirke – Update

Cllr Kirke reported that the planning application for Tynefield Court was considered by the Planning Committee on Tuesday. Despite strong objections, including a detailed representation from Cllr Kirke, the application was approved subject to conditions.

25/04/6170 To confirm and agree as a true record the non-confidential Minutes of the Etwall Parish Council Meeting held on 10th March 2025

RESOLVED to approve the minutes as a true record of the meeting.

25/04/6171 Planning Applications to be considered

a. DMPA/2025/0145 - The demolition of agricultural buildings and the erection of 3 dwellings at Marsh Farm, Derby Road, Etwall, Derby, DE65 6LR

Noted.

b. DMPA/2025/0266 - Proposed loft conversion with roof windows to front and side elevations at 3 Nightingale Way, Etwall, Derby, DE65 6RT

Noted.

c. DMPA/2025/0297 - Advertisement consent for the display of 1no. non-illuminated fascia sign at Post Office, 1A Willington Road, Etwall, Derby, DE65 6JG

Noted.

25/04/6172 Footpath 6

Cllr. Brogan reported that he has spoken with a number of residents regarding the historic use of the link path from the Sustrans route to Footpath 6. However, none were able to confirm how long the path has been in regular use. On this basis, it would be difficult for the Parish Council to support a Definitive Map Modification Order (DMMO), and any such application is likely to be unsuccessful at this stage. Nevertheless, individual residents still have the right to submit their own DMMOs if they wish.

The Council noted that, regardless of the outcome, the landowner remains responsible for the

maintenance of any designated public footpaths on their land, and the Parish Council will continue to hold them to account for this.

25/04/6673 Neighbourhood Plan

a. To receive a verbal update from the working group

Cllr Cain expressed her thanks to the Parish Council for their positive feedback and support of the Pre-submission Draft of the Neighbourhood Plan following a meeting with members on Monday 31 March. The Draft was now being amended to incorporate some of the comments and amendments suggestion by members of the PC. The Working Group had met (via Zoom) with Kate Sharpe, Clerk to Findern Parish Council, who had provided advice and support. The next stage is to agree when the six-week consultation period with Etwall residents should commence. Letters will be written to the landowners of the identified Local Green Spaces for comment on our proposals. A four-page summary for residents is being drafted outlining the key points within the Draft Plan. We will also be inviting members of the local community including those who live, work or have a business here, as well as Statutory Consultees, to study and offer comments on the Draft Plan via a questionnaire. A number of drop-in sessions at several venues will be held over the consultation period.

b. To agree on the current Pre-submission Draft Plan to enable the working group to move forward to the 6-week formal consultation.

RESOLVED to accept the pre-submission draft plan. The group will now move forward with the

25/04/6174 South Derbyshire Local Plan Part 1 Review 2022-2041

Council discussed the Local Plan Part 1 Review consultation and resolved to submit comments. It was **RESOLVED** to submit the detailed response prepared by Cllr Neal.

The response reiterated concerns first raised in December 2024, particularly around access via the A38 without the Junction Improvement Scheme, lack of healthcare provision, secondary school capacity at John Port Spencer Academy, unsafe travel routes, traffic congestion, and the environmental impact of continued development near the Sustrans Cycle Way. The response also questioned the suitability of locating gypsy and traveller sites within new developments and stressed the need to protect rural settlements such as Burnaston from overdevelopment.

25/04/6175 East Midlands Freeport Update

No updated received.

25/04/6176 Cadets Hut and Football Club changing rooms licence renewal

This item was included on the agenda in error, as it was resolved at the previous meeting. No further action is required at this time.

25/04/6177 Inspection Reports for the King George V play area (latest received from SDDC)

Latest report as noted.

25/03/6178 Derbyshire Nature Recovery Initiative

The Council discussed potential collaboration with the Derbyshire Nature Recovery Initiative, which is encouraging Parish Councils and local groups to support free tree planting and maintenance. It was **RESOLVED** that Cllr. Val Hobson will make initial contact with the group and arrange a preliminary meeting with a representative to explore opportunities for working together.

25/04/6179 CCTV Maintenance Agreement

RESOLVED not to renew the current CCTV maintenance agreement. The Council will begin to build up reserves with a view to replacing the system in due course.

25/04/6180 Clerk's Report on outstanding matters and matters for information

Attached.

a. VE Day Celebrations – verbal update

Cllrs. Cain and Fearn provided an update on the upcoming VE Day Celebrations. The event will take place on Saturday 4th May from 11:00am to 3:00pm at Frank Wickham Hall, and will be jointly hosted by Etwall Parish Council and Etwall Army Cadets.

b. To discuss costs of adding a village news section to the current website

RESOLVED to add a new section at a cost of £125.

25/04/6181 Purchasing of litter equipment

RESOLVED to purchase some new equipment for the Etwall Wombles Litter collectors at a cost of £91.

25/04/6182 Finance

a. Income and payments to 7th April 2025 (EPC and FWH)

RESOLVED to approve payments and note income.

b. To confirm and agree the accounts to 31st March 2025 (EPC and FWH)

RESOLVED to approve the accounts.

25/04/6183 Frank Wickham Hall

Cllr. Neal provided a brief update on the tenders received for the Phase 3 works. The Council is currently awaiting confirmation from SDDC regarding the receipt of S106 funds. It is anticipated that quotes will be reviewed and agreed at the next meeting, with a view to the work taking place in August.

25/04/6184 Date of next meeting and any committee meetings required.

The next meeting of the Etwall Parish Council will be held on Monday 12th May 2025.

25/04/6185 Meeting close

Meeting closed at 20.12

Signed:.....

Dated:.....

Etwall Parish Council – Clerk's Report April 2025

(Updates marked in red)

Additions in green

Speed Indicator Device (SID) installation

Now fully installed and operational.

Village Sign (25/03/6153)

Awaiting date from contractor for the repair the base of the sign and graft in a new wooden post to match the original post.

King George V Playing Field Overgrown Tree (25/03/6159)

The Council previously discussed concerns raised by a resident regarding an overgrown tree at the playing field, which is subject to a Tree Preservation Order (TPO). The Clerk has contacted the Tree Officer at SDDC and is currently awaiting a response. Once guidance is received, a quote for any necessary work will be obtained and brought back to the Council for consideration.

Church Hill – Wooden post

Another post was damaged; this has now been replaced and invoice received.

Sandypits – Trees, Hedging, and Wooden Posts

Cllr. L. Cain reported that a resident had raised concerns regarding the maintenance of the hedge at Sandypits, noting that many of the saplings planted last year have not survived. The Clerk is investigating responsibility for the upkeep of the hedge. Additionally, several wooden posts along the edge of the car park and field are damaged or missing. The Clerk will look into options for their replacement.

Etwall Express

The Clerk has contacted the Etwall Express to explore whether there are any ways the Parish Council can support the magazine, either financially or otherwise, to help sustain its publication. Further discussions will take place based on their response. **No response received.**

Speed Watch Group

Clerk to advertise for more members.

The bench located at the corner of Belfield Road and Egginton Road The bench at the corner of Belfield Road and Egginton Road was damaged but has now been repaired, with the work nearly complete. **Now complete.**

Right hand turning into Etwall from Hilton direction – email from a resident sent to DCC and MF

Concerns have been raised regarding the right-hand turn into Etwall from the Hilton direction. The junction is difficult to identify, particularly in darker months, due to worn white lines and overgrown weeds around the raised area. This poses a safety risk as drivers may struggle to locate the turn, potentially leading to accidents or impacting traffic flow.

The Clerk has reported the issue to DCC Highways, requesting prompt action to improve visibility at the junction.

KGV Goalposts:

One of the goalposts at King George V has been damaged. The Clerk will investigate the cost of repairs.

BT Phone Box, Belfield Road:

The Clerk is in communication with BT regarding the use of the phone box due to recurring fly-tipping issues in the area.

John Port Spencer Academy – Liaison meeting

The Clerk has requested a liaison meeting, awaiting a response.

Notice Board at the Allotments

RESOLVED to order and fit a new notice board at a cost of £310. Awaiting location to be confirmed by the allotment holders.

Chestnut Grove road sign

The posts are rotting, and a replacement has been requested from SDDC. This sign has now collapsed. The Clerk has reported to SDDC. Chased again in December.

Playarea fencing.

A bolt on one of the metal fence panels has rusted and broken away. A site visit is awaited, and a quote for the replacement will be requested. This is one of the items on the list for which quotes will be obtained under the play area inspections.

Etwall Parish Council

Meeting - 7th April 2025

MINUTE NUMBER ONCE APPROVED:

Expenditure

Payments to be authorised

Date	Payee	Description	VAT	Total (inc. VAT)
17.03.25	Nest	Pension payments		£ 217.48
18.03.25	Staff/HMRC	Salaries and TAX/NI Payments		£ 5,161.67
20.03.25	Nest	Pension		£ 217.48
24.03.25	Tesco	Mobile		£ 8.63
25.03.25	Contractor	Bench works		£ 51.00
25.03.25	Allotment holder	Bond refund		£ 50.00
25.03.25	Allotment holder	Bond refund		£ 50.00
25.03.25	Allotment holder	Allotment refund		£ 67.50
25.03.25	Planning Consultant	Planning consultant NDP		£ 1,224.00
25.03.25	Frank Wickham Hall	Room hire 2024-25		£ 460.00
25.03.25	Contractor	Church Hill Post		£ 75.00
25.03.25	Planning Consultant	Planning consultant NDP		£ 1,680.00
26.03.25	Frank Wickham Hall	S133 Grant		£ 4,000.00
31.03.25	Unity Bank	Service Charge		£ 7.65

Invoices to be authorised for payment

	Clerk	Mileage		£ 40.95
	Contractor	Install Speed indicator devices and brackets	£ 60.00	£ 360.00
	DSA	NDP Maps	£ 51.00	£ 306.00
	SDDC	Chestnut Grove Land Rent		£ 7.50
	Carter Jonas	Allotment land rent 25/26	£ 55.00	£ 330.00
	L. Cain	NDP Expenses	£ 6.66	£ 39.94
	R. Fearn	Chairs expenses		£ 28.95
	A. Kirke	Expenses - chain oil and strimmer oil for allotment strimmer		£ 33.00
	R. Fearn	Chairs expenses	£ 0.51	£ 4.48
	SDDC	Play area inspection - March 2025	£ 10.93	£ 65.58
		Total	£ 184.10	£ 14,486.81

Income since last meeting

07.03.25	Allotment holder	Bond payment and rent	£ 67.50
31.03.25	Etwall Football Club	Rent	£ 50.00
31.03.25	Pigeon Club	Rent	£ 100.00
31.03.25	FWH	Salary reimbursement	£ 12,639.56
31.03.25	Unity Bank	Interest	£ 12.33
		Total	£ 12,869.39

Frank Wickham Hall**Payments made since last meeting (including those authorised at the last meeting and direct debits)**

Date	Payee	Description	Amount
03.03.25	BT	Wifi	£ 45.48
03.03.25	Atlas	Cleaning materials	£ 200.18
17.03.25	CAF Bank	Monthly fee	£ 5.00
17.03.25	Pennon Water	Water DD	£ 100.50
18.03.25	EDF	Electric	£ 501.43
31.03.25	BT	Wifi	£ 45.48
31.03.25	Parish Council	Reimburse for the booking clerks salary	£ 12,639.56
31.03.25	Parish Council	Transfer of pigeon club rent	£ 100.00
31.03.25	D. Neal	Expenses	£ 37.48
31.03.25	G. Wale	Building maintenance	£ 95.76
31.03.25	G H Gas Heating Services	Boiler Service	£ 175.00
17.02.25	CAF Bank	Monthly fee	£ 5.00
17.02.25	Pennon Water	Water DD	£ 100.50

Invoices to be authorised for payment:

Date	Payee	Description	
		Total	£ 14,051.37

Income 01.03.25-31.03.25

Various	Hall hire	£	1,512.25
13.03.25	DCC Library rent	£	125.00
26.03.25	Interest	£	4.68
26.03.25	Interest - Savings Account	£	163.49
26.03.25	Parish Council Grant 24/25	£	4,000.00
	Total	£	1,512.25

ETWALL PARISH COUNCIL - Bank Reconciliation
Meeting 7th April 2025

<u>Opening Balance 28th February 2025</u>	£	60,832.57
Add Total Receipts	£	13,481.89
Less Total Payments	£	14,453.18
TOTAL	£	59,861.28
Represented by:		
Unity Trust Account T2 at 31.03.25	£	49,848.95
Unity Trust Instant Access at 31.03.25	£	10,012.33
TOTAL	£	59,861.28
Closing balance at 31st March 2025	TOTAL £	59,861.28

Etwell Parish Council
Budget Analysis at 31.03.2025
Period: 1st April 2024 - 31st March 2025

	Debit	Credit	Budget 2024/ 2025	Variance in Budget
<u>Receipts</u>				
Precept + C/Tax Support Grant	£	74,424.00	£ 74,424.00	£ -
S136	£	23,077.67	£ 23,078.00	£ 0.33
Freeport legal contribution from Egg PC	£	-	£ 888.00	£ 888.00
VAT	£	6,963.85		-£ 6,963.85
St Helens Mowing (church)	£	-	£ 500.00	£ 500.00
St Helens Mowing (grant SDDC)	£	920.00	£ 380.00	-£ 540.00
DCC Footpaths Maintenance	£	385.00	£ 385.00	£ -
Cadet hut rent (Sandypits)	£	480.00	£ 960.00	£ 480.00
Changing rooms rent (Sandypits)	£	50.00	£ 100.00	£ 50.00
Pigeon Club Rent (Sandypits)	£	100.00	£ 100.00	£ -
Wayleave	£	8.32	£ 8.00	-£ 0.32
FWH Booking Clerk	£	12,682.91	£ 12,650.00	-£ 32.91
Allotment Rent	£	1,238.50	£ 900.00	-£ 338.50
Misc	£	-		£ -
Bowling Green donations	£	992.95	£ 650.00	-£ 342.95
Grants	£	16,919.50		-£ 16,919.50
Bank Interest	£	43.68		-£ 43.68
				£ -
Total	£	138,286.38	£ 115,023.00	-£ 23,263.38

	Debit	Credit	Budget 2024/ 2025	Variance in Budget
<u>Payments</u>				
Audit fees	£	547.45	£ 600.00	£ 52.55
ICO (Data Protection)	£	35.00	£ 35.00	£ -
Chairs Allowance	£	192.56	£ 300.00	£ 107.44
Insurance	£	1,722.49	£ 2,250.00	£ 527.51
Misc	£	-	£ 300.00	£ 300.00
Office equipment/phone	£	103.56	£ 400.00	£ 296.44
Room hire	£	565.00	£ 500.00	-£ 65.00
Stationery	£	107.91	£ 150.00	£ 42.09
Subs	£	66.66	£ 1,000.00	£ 933.34
Website	£	170.00	£ 200.00	£ 30.00
Training	£	50.00	£ 400.00	£ 350.00
Bank Charges	£	180.30	£ 200.00	£ 19.70
Groundsmaintenance/clothing	£	107.13	£ 600.00	£ 492.87
Mower/equipment repairssparses	£	1,845.11	£ 1,000.00	-£ 845.11
Fuel	£	279.20	£ 450.00	£ 170.80
Hut requirements	£	-	£ 200.00	£ 200.00
Village facilities	£	3,163.54	£ 3,000.00	-£ 163.54
Defib	£	4.17	£ 250.00	£ 245.83
Flowers	£	1,983.00	£ 2,500.00	£ 517.00
CCTV Annual	£	275.00	£ 300.00	£ 25.00
CCTV Add ons	£	70.00	£ 500.00	£ 430.00
Clock	£	-	£ 320.00	£ 320.00
Litter bin emptying	£	104.00	£ 1,800.00	£ 1,696.00

	Debit	Credit	Budget 2024/ 2025	Variance in Budget
Reward payments	£ -		£ 100.00	£ 100.00
PWLB	£ 4,924.76		£ 4,925.00	£ 0.24
Advertising/publicity	£ -		£ 100.00	£ 100.00
NDP Planner and Associated costs	£ 10,375.70		£ 4,135.00	-£ 6,240.70
Mower replacement	£ 4,082.50		£ 500.00	-£ 3,582.50
Map	£ -		£ 600.00	£ 600.00
Freeport planner	£ -		£ 5,000.00	£ 5,000.00
Chestnut Grove Rent	£ 15.00		£ 15.00	£ -
Allotments Rent	£ 275.00		£ 275.00	£ -
Groundsman hut rent	£ -		£ 250.00	£ 250.00
Wages and NI/Tax	£ 70,899.90		£ 82,000.00	£ 11,100.10
Employee expenses	£ 232.85		£ 500.00	£ 267.15
Councillor Exps	£ -		£ 150.00	£ 150.00
Pension	£ 2,951.84		£ 3,000.00	£ 48.16
SIDS	£ 3,178.75		£ -	-£ 3,178.75
S137	£ 1,591.50		£ 3,000.00	£ 1,408.50
Allotment maintenance	£ 402.03		£ 1,000.00	£ 597.97
Allotment Water	£ 240.29		£ 400.00	£ 159.71
Bowling Green maintenance	£ 1,612.00		£ 1,300.00	-£ 312.00
Bowling green water	£ 517.09		£ 600.00	£ 82.91
KGV PAI Repairs/maintenance + seats + bins maintenance	£ 3,172.49		£ 6,500.00	£ 3,327.51
Tree work	£ 9.99		£ 2,000.00	£ 1,990.01
Sandypits building maintenance	£ -		£ 500.00	£ 500.00
Sandypits grounds and pitch maintenance	£ -		£ 500.00	£ 500.00
Mobile play equipment	£ 1,450.00		£ 1,500.00	£ 50.00
Return of allotment bonds	£ 217.50		£ 100.00	-£ 117.50
YRA Improvement fund	£ -		£ 4,000.00	£ 4,000.00
Hardstanding repairs (KGV + S/pits)	£ 5,174.00		£ 5,500.00	£ 326.00
FWH S133	£ 4,000.00		£ 4,000.00	£ -
VAT	£ 5,355.62			
Total	£ 132,250.89		£ 149,705.00	£ 17,454.11

FRANK WICKHAM HALL ACCOUNTS**Bank Reconciliation**

Opening Balance 28th February 2025	£ 41,401.76
Add Total Receipts	£ 5,805.42
Less Total Payments	£ 13,945.87
TOTAL	£ 33,261.31
Represented by:	
CAF Bank (Current Account) at 31.03.25	£ 2,234.51
CAF Bank (Savings Account) at 31.03.25	£ 31,026.80
TOTAL	£ 33,261.31
Closing balance at 31st March 2025	TOTAL £ 33,261.31

Frank Wickham Hall
Budget Analysis at 31.03.2025
Period: 1st April 2024 - 31st March 2025

	Debit	Credit	Budget 2024/25	Variance to budget
<u>Receipts</u>				
Playgroup		£ 3,737.50	£ 10,500.00	£ 6,762.50
Hall Hire		£ 22,139.25	£ 18,680.00	-£ 3,459.25
Grants		£ 4,000.00	£ -	-£ 4,000.00
Library Rent		£ 500.00	£ 500.00	£ -
Interest		£ 739.28	£ 100.00	-£ 639.28
Refundable Deposits		£ -	£ 500.00	£ 500.00
Total		£ 31,116.03	£ 30,280.00	-£ 836.03

<u>Payments</u>				
Audit Fee	£ 30.00		£ 50.00	£ 20.00
Booking Clerk Salary	£ 12,639.56		£ 12,650.00	£ 10.44
Bank Charges	£ 60.00		£ 60.00	£ -
Insurance	£ 855.78		£ 900.00	£ 44.22
Publications/Training	£ -		£ 100.00	£ 100.00
Deposit Refunds	£ 1,200.00		£ 500.00	-£ 700.00
Stationery/admin expenses	£ -		£ 100.00	£ 100.00
Cleaning Materials/general supplies	£ 903.60		£ 1,400.00	£ 496.40
Gas	£ 4,764.14		£ 4,250.00	-£ 514.14
Electric	£ 2,101.43		£ 2,250.00	£ 148.57
Water	£ 1,206.00		£ 1,200.00	-£ 6.00
Wifi	£ 587.22		£ 750.00	£ 162.78
Misc equipment	£ 437.80		£ 500.00	£ 62.20
PRS/PPL Licence	£ 425.86		£ 550.00	£ 124.14
Council Tax	£ 4.99		£ 400.00	£ 395.01
Repairs & Maintenance	£ 794.10		£ 2,000.00	£ 1,205.90
Safety Checks	£ 1,390.96		£ 1,000.00	-£ 390.96
Waste Collection	£ 457.60		£ 500.00	£ 42.40
Major Maintenance	£ -		£ 4,800.00	£ 4,800.00
Kitchen (white goods etc)	£ -		£ 600.00	£ 600.00
PA System	£ 5,233.00		£ 4,250.00	-£ 983.00
Central Heating	£ -		£ 2,000.00	£ 2,000.00
Phase 3 Improvements	£ -		£ 2,000.00	£ 6,000.00
Total	£ 33,092.04		£ 42,810.00	£ 9,717.96